

SHOSHONE JOINT SCHOOL DISTRICT NO. 312

BOARD OF TRUSTEES MINUTES

REGULAR MEETING

Monday, February 25, 2013

(Rescheduled from February 19, 2013)

7:00 p.m.

Board Workshop Session 6:30 p.m.

Present:

Board Members: Chair Carl Horn, Vice-Chair Lorie Race. Trustees: Tony Bozzuto and Rian Pine.

Staff: Kelly Chapman, Denice Christiansen, Emily Nelsen, Rob Waite and Heather Wallace.

Superintendent Waite began the work session by presenting a power point titled Policy Governance (exhibit A).

Discussions took place on:

- I. How policy governance influences staff recruitment and staff retention.
- II. Review of the Nine Characteristics of High Performing Schools.
- III. Desires and goals educators are looking for in a job.
- IV. Cultures and environments

No actions were made by the Trustees in attendance.

Regular Monthly Meeting 7:00 p.m.

Present:

Board Members: Chair Carl Horn, Vice-Chair Lorie Race. Trustees: Tony Bozzuto and Rian Pine.

Staff: Kelly Chapman, Denice Christiansen, Emily Nelsen, Rob Waite and Heather Wallace.

Guest: Virginia Churchman.

Students: None

Absent: Trustee Brandon Brown- Worked related absence. Excused by the Board of Trustees.

I. Call to Order:

The monthly school board meeting was called to order at 7:01 p.m. by Chair Horn. Meeting was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

The Flag Salute was lead by Vice-Chair Race.

II. Consideration of Public Input:

Those wishing to address the Board will fill out a Request to Appear before the Board (1520F) and submit to the District Clerk before the beginning of the meeting.

None were presented.

III. Reports:

A. Shoshone Education Foundation (SEF):

Mrs. Virginia Churchman presented the 2012 Annual Report from the SEF (exhibit B). In addition to the annual report, Mrs. Churchman provided information as to how the SEF originated, charter members, the process of starting, administrating and funding of the scholarship fund, and how community members could contribute to the SEF.

B. Shoshone Education Association (SEA):

Mrs. Denice Christensen, representing the SEA, announced that the SEA is celebrating Dr. Seuss Day on Thursday, February 28, 2013 with their annual Cookie/ Sucker Sale. All proceeds from the sale will be donated to the Idaho Children's Fund.

C. Shoshone Teachers:

Mrs. Christensen was also chosen to report for the Shoshone Teachers and shared the following information:

- I. The new Storyline program has begun and with the theme of *Communities*. Each grade level will be creating a "business" that will interact with other grade levels bringing the theme together. Principal Nelsen added that the fourth grade had the opportunity to meet with the Mayor of Shoshone, Mr. Dave Wendell, and he is helping the fourth graders create a housing subdivision which includes purchasing land, utility projects and housing construction.
- II. On Friday, February 22, 2013 the elementary staff held an in-service to review and research a new reading curriculum. Mrs. Christiansen reported the staff is up for the challenge.

D. Student Body:

No report for the month of February

In other reports, Principal Chapman reported that the Idaho Leads Program asked the Shoshone School District to present a short video highlighting the Shoshone Schools. This presentation will be made during the Idaho Leads March 11th meeting. At the same presentation Trustee Pine will present a 15 minute presentation on how technology is changing our schools.

Principal Chapman directed the Board's attention to smartboard to view the video created by herself and Mrs. Jackie Owens. The Board complimented Principal Chapman and Mrs. Owens on a job well done with the video production.

E. Goals and School Improvement:

No report for the month of February.

IV. Consent Agenda:

Vice-Chair Race made a motion to approve the consent agenda as presented. Trustee Bozzuto seconded.

A. Approval of Agenda

B. Approval of the Minutes

- I. January 16 , 2012: Regular Meeting Minutes

C. Employees: New Hires: Kathy Stowell: Elementary Para Pro (remainder of the year)
Michael Perry: Varsity Football Coach

D. Weekly Principal/Superintendent Reports

E. Accept Reports as presented

Discussion:

- I. Future plans for the high school football program: Superintendant Waite reported that Coach Perry indicated he plans to build on the current football program created by the former coach. In closing, Superintendent Waite understood from the hiring committee that there were two well qualified applicants for the position and the committee was impressed by both applicants.

Chair Horn stated it had been moved and seconded to approve the consent agenda as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote.

V. Financials:

A. Accounts Payable

B. District, Secondary and Elementary Financial Statements.

Vice-Chair Race made a motion to approve the Accounts Payable, District, Secondary and Elementary Financial Statements as presented. Trustee Bozzuto seconded.

Discussion:

- I. Shoshone High School: College Tuition Reimbursement \$1,475.50. Superintendent Waite clarified that \$2,000 was budgeted in the general fund to reimburse students that took an on-line college class for credit. Students that paid for the credit and passed the semester with a C average or better received some reimbursement back for the expense of the college credit. To simplify the process the high school office kept track of students' progress and issued reimbursements. In return the District reimbursed the high school fund.
- II. Darlena Ohlenshlen: \$3000.00: Expense is for the district's webpage, including licensing fees, design, and current postings. The Board expressed their pleasure with the new website.
- III. Substitute Expenses: In response to the question of substitute expenses Superintendent Waite stated that so far the expense is within budget and expects it to remain so. Superintendent Waite was happy to report that student and staff attendance is up from previous school years.

Chair Horn stated it had been moved and seconded to approve the financials as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote.

VI. Student Open Enrollment Applications for 2013-2014:

A. Open Enrollment Applications Submitted from: Students A,B,C and D.

Trustee Bozzuto made a motion to approve the Open Enrollment Applications as presented. Trustee Pine seconded.

Discussion:

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- I. The four applications were filed by current students who are requesting to return next school year.
- II. There is a process in place for the principals to approve and review such applications.

Chair Horn stated it had been moved and seconded to approve the Open Enrollment Applications as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote.

VII. Policies:

A. Policies to Amend:

- i. Policy 2440: INSTRUCTION Online Courses and Alternative Credit Options
- ii. Policy 5400: PERSONNEL Leaves of Absence
- iii. Policy 7600: FINANCIAL MANAGEMENT Declaration of Financial Emergency
- iv. Policy 7600F: FINANCIAL MANAGEMENT Declaration of Financial Emergency Resolution
- v. Policy 7600P: FINANCIAL MANAGEMENT Declaration of Financial Emergency Procedure

Vice-Chair Race made a motion to accept the first and second reading of policies as presented. Trustee Pine seconded.

Discussion:

- i. Superintendent Waite reviewed each policy change and as to why changes were being made.
- ii. Additional discussion took place on policy 5400 PERSONNEL Leaves of Absence and item A. subsection 3 "The district may request a doctor's excuse for sick leave". There was a question of should there be a number of days included in the statement. The administration believed the issued is addressed in the employee handbook.

Chair Horn stated it had been moved and seconded to accept the first and second reading of the policies as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote.

B. Policy to be Removed:

- i. Policy 5480 PERSONNEL Pay for Performance

Vice-Chair Race made a motion to accept to remove Policy 5480 from the District Policy Manual as presented. Trustee Pine seconded.

Discussion:

- i. Superintendent Waite stated the policy is being removed because of the repeal of Proposition Two in the "Students Come First" legislation. Further discussion took place on how this policy does not affect the teachers' bonus outlined in the School Improvement Grant/Program.

- 1 ii. Additional discussion took place on the “Pay for Performance Pot” that
2 was created by some teachers to share their bonus pay with three teachers
3 in the District that did not qualify for the State Department of
4 Educations “Pay for Performance”. Superintendent Waite clarified that
5 this was not a District endorsed activity and therefore the District does
6 not have information as to the proceedings of the distribution of money.
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8 Chair Horn stated it had been moved and seconded to remove Policy 5480 from the District
9 Policy Manual as presented and asked for Trustees’ voice vote. Motion carried by a four to zero
10 vote.
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13 **VIII. School Board Training- Key Works of School Boards:**

14 No report for the month of February.
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17 **IX. Motion for Adjournment:**

18 Next Meeting:

19 Regular: Tuesday, March 19th, 2013 at 7:00 p.m. (work session at 6:30 p.m.)
20 Shoshone High School Art Room (#278)
21 61 East Highway 24
22 Shoshone, Idaho 83352
23

24 Vice-Chair Race made a motion to adjourn the meeting at 7:48 p.m. Trustee Pine Seconded
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26 Discussion:

27 None
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29 Chair Horn stated it had been moved and seconded to adjourn the meeting and asked for Trustees’
30 voice vote. Motion carried by a four to zero vote.
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32 Heather Wallace, District Clerk
33 February 25, 2013
34
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36 This document serves as the official minutes of the February 25, 2013 Board Meeting. A full
37 audio recording of the minutes is also kept as support.