

**SHOSHONE JOINT SCHOOL DISTRICT NO. 312**  
**BOARD OF TRUSTEES MINUTES**  
**REGULAR MEETING**  
**Monday, December 17, 2012**  
**7:00 p.m.**

**Board Workshop Session 6:30 p.m.**

Present:

Board Members: Chair Carl Horn. Vice-Chair Lorie Race. Trustees: Tony Bozzuto, Brandon Brown and Rian Pine.

Staff: Kelly Chapman, Stevan Mitchell, Emily Nelsen, Rob Waite and Heather Wallace.

For the work session, Superintendent Waite opened the discussion with a PowerPoint presentation titled Review and summarized the following points of interest (exhibit A)

I. Committee Updates:

- Policy Committees are meeting and reviewing sections of the policy manual. In the future there may be recommendations to streamline the policy manual by transferring policies to handbooks. The administration will consult with legal counsel on the proposed changes.
- Due to the recall of certain "Students Come First" laws, procedures for staff evaluations and principal evaluations will need a slight adjustment.
- The School Improvement Grant Committee is winding down as the grant will be expiring within one year. The Budget Committee will need to take this into consideration for the next year's budget.
- The administration has been evaluating student safety in the school building. Improvements need to be made regarding awareness, planning and communication. It was agreed that a security audit should be conducted by a third party.

No actions were made by the Trustees in attendance.

**Regular Monthly Meeting 7:00 p.m.**

Present:

Board Members: Chair Carl Horn. Vice-Chair Lorie Race. Trustees: Tony Bozzuto, Brandon Brown and Rian Pine.

Staff: Kelly Chapman, Stevan Mitchell, Emily Nelsen, Rob Waite and Heather Wallace.

Guest: None

Students: Diana Vaught

Absent: None

**I. Call to Order:**

The monthly school board meeting was called to order 7:10 p.m. by Chair Horn. Meeting was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

The Flag Salute was lead by Chair Horn.

## **II. Consideration of Public Input:**

Those wishing to address the Board will fill out a Request to Appear before the Board (1520F) and submit to the District Clerk before the beginning of the meeting.  
None were presented.

## **III. Reports:**

### **A. Shoshone Education Association (SEA):**

SEA President Stevan Mitchell mentioned that the annual cinnamon roll sale raised enough revenue to fund one scholarship. The SEA is gearing up for the Dr. Seuss Candy sale, which will be held in the spring.

### **B. Shoshone Teachers:**

Mr. Mitchell stated there was not a report for the month of December but did inform the Board that the middle school and high school semester finals are on December 18<sup>th</sup> -20<sup>th</sup>.

### **C. Student Body:**

Student speaker Diana Vaught represented the high school student body and updated the Board on the following:

1. The high school held an informal winter dance that was enjoyed by all who attended.
2. The week of December 18<sup>th</sup> is finals and dress up week. While students are taking exams to finish their semester, they will also be dressing up during the week with winter/Christmas themed days.
3. The final day of school for 2012 will be celebrated in the afternoon with student "Reindeer Games" and "Holiday Skits".
4. Secondary enrichments have included: "Nerd Fest", swimming in Hagerman, and Tie Dye classes.

### **D. Goals and School Improvement:**

Superintendent Waite combined report with item VIII. School Board Training-Key Works of School Boards.

## **IV. Consent Agenda:**

Vice-Chair Race made a motion to approve the consent agenda as presented. Trustee Bozzuto seconded.

### **A. Approval of Agenda**

### **B. Approval of the Minutes**

- I. November 19, 2012: Regular Meeting Minutes

### **C. Weekly Principal/Superintendent Reports**

### **D. Accept Reports as presented**

### **Discussion:**

Superintendent Waite announced he has set up a Board account under EdModo. EdModo is a website that will be used as a tool for Board and administration digital communications and board packet documents.

Chair Horn stated it had been moved and seconded to approve the consent agenda as presented and asked for Trustees' voice vote. Motion carried by a five to zero vote.

## **V. Financials:**

A. Accounts Payable

B. District, Secondary and Elementary Financial Statements.

Vice-Chair Race made a motion to approve the Accounts Payable, District, Secondary and Elementary Financial Statements as presented. Trustee Brown seconded.

### **Discussion:**

1. McKnight Construction \$10,887.28: Completion on the bus barn construction. The financial agreement was to pay one-half of the expense from the 2011-2012 budget and the last one-half to be paid with 2012-2013 budget.
2. Big Wood Farms \$950: Retainer expense for snow removal. Discussion included that approximately five hours of snow removal is included in the retainer. The question arose of what if snow removal is not needed what will happen to the retaining fee. Superintendent Waite answered by referring to past winters that it hasn't been an issue.

Chair Horn stated it had been moved and seconded to approve the financials as presented and asked for Trustees' voice vote. Motion carried by a five to zero vote.

## **VI. Communications:**

A. Letter to Lincoln County to Negotiate Ownership of the Football Field (exhibit B)

Trustee Pine made a motion to present a formal offer to Lincoln County for ownership of the Football field. Trustee Bozzuto seconded.

Superintendent Waite addressed the Board by providing a history of the football field. The football field is owed by Lincoln County and currently maintained by the following:

1. Lincoln County: Restroom maintenance, fencing and seating.
2. City of Shoshone: Expense of Utilities, parking area
3. School District: Lawn Maintenance, including sprinkler system maintenance, fertilizing and mowing.

Under the current agreement if a large and/or expensive repair is required all three entities share in the expense.

Recently the County and the City have stated that it is a burden on their entities to keep with the current agreement in regards to scheduling, maintenance, outline of responsibilities and expense. The County has proposed that all services be contracted out and each entity share equally in the cost. Research has shown to contract out the services would be costly. Discussions have turned to the possibility of the school district becoming the sole caretaker of the property while under the ownership of the County.

Superintendent Waite, Tim Chapman (athletic director) and John Larson (maintenance supervisor) have researched the project and would like to propose the school district take complete ownership of the property, including restrooms, parking and the concession stand. This

1 team is also researching a five year improvement plan which would include improved parking,  
 2 seating area, lights, etc., approximately \$88,000-100,000 over a five-year period. Superintendent  
 3 Waite made it clear that the district should not be interested in spending such funds for  
 4 improvement to the property unless transfer of ownership took place.

5  
 6 Superintendent Waite presented a draft of the proposal he would like to submit to the County (see  
 7 exhibit b) and asked for the Board input and decision in order for the negotiation process to begin.

8  
 9 Addition discussion included:

- 10 • Concern of the possibility of losing the use of the football field in the far future.
- 11 • Length of a lease. It is believed that a lease between two public entities could  
 12 only be a renewable five year term.
- 13 • Transferring land would require land appraisals and possible land surveys.
- 14 • Each Trustee discussed their preferable option.

15  
 16 The Board was in agreement in sending a letter to the county with options one and two listed.  
 17 Options three and four could be offered at later date if needed. The Board suggested the letter  
 18 include a closing sentence that the District would be opened to a counter offer.

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 21 Chair Horn stated it had been moved and seconded to present a formal offer to Lincoln County  
 22 for ownership of the football as discussed and asked for Trustees' voice vote. Motion carried by  
 23 a five to zero vote.

## 24 25 26 **VII. Superintendent Contract:**

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 28 A. Begin the discussion of the Superintendent's Contract:

29 Superintendent Waite opened the discussion by stating his current contract states that either party  
 30 (Board or himself) will make a decision in the month of December to extend the superintendent's  
 31 contract by one more year. The current contract is effective until 2014.

32  
 33 Superintendent Waite assured the Board of Trustees that he is committed to the District and is  
 34 extremely happy with his position within the District but he would like to postpone the discussion  
 35 of negotiating until March of 2013. Superintendent Waite explained the administration team has  
 36 been extremely busy with different things such as school improvement, policies, therefore not  
 37 leaving time for him to reflect on the details for a new contract.

38  
 39 The Board expressed their thanks, appreciation and gratitude to Superintendent Waite regarding  
 40 his position in the District and was in agreement to postpone further negotiations until March  
 41 2013 or earlier if Superintendent Waite so wishes.

## 42 43 **VIII. School Board Training-Key Works of School Boards**

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 45 Superintendent Waite thanked the Board for a successful year and provided a PowerPoint of a  
 46 "Year in Review". Item from the PowerPoint included (exhibit C):

47 1. What's in Place:

- 48 • Policies & Procedures
- 49 • Staff Training
- 50 • The Nine Characteristics

- Staffing Issues
- Student Activities, Opportunities and Clubs
- Alternative School
- 2. There is a Direction, a Purpose and a Plan:
  - Priorities
  - Leadership
  - Focus
- 3. Implemented this Year:
  - New Senior Project
  - Expanded College Prep
  - Technology
  - Common Core
- 4. Challenges:
  - School Improvement Grant- Transition to operating without the grant
  - New Education Laws/Education Reform
  - Change in Staff. There is a possibility of several staff members retiring.

Addition discussion took place on criteria for hiring new staff, recruitment procedure, and technology for the iPad program.

## **IX. Cancellation/Reschedule of the January 15<sup>th</sup> , 2013 Regular Meeting**

A. Cancellation of January 15<sup>th</sup> , 2013 regular meeting and reschedule for January 16<sup>th</sup> at 7:00 p.m.

Superintendent Waite approached the Board of Trustees with the request of cancelling the January 15<sup>th</sup> regular meeting due to a conflict in school schedules with the suggestion that the Board meet on January 16<sup>th</sup> , 2013.

Vice-Chair Race made a motion to cancel the January 15<sup>th</sup> , 2013 regular meeting and reschedule for Wednesday, January 16<sup>th</sup> , 2013. Trustee Pine seconded.

Discussion:

1. The January agenda will include a board work session at 6:30 p.m. unless otherwise directed by the Board of Trustees.

Chair Horn stated it had been moved and seconded to approve the motion to cancel the January 15<sup>th</sup> meeting as previously scheduled and rescheduled for January 16<sup>th</sup> , 2013 and asked for Trustees' voice vote. Motion carried by a five to zero vote.

## **X. Executive Session:**

A. Consider Records Exempt from Disclosure: Idaho Code: 67-2345 (1)(d)

Chair Horn called for a motion to enter into executive session. Vice-Chair Race made the motion to enter into executive session. Trustee Bozzuto seconded. BE IT RESOLVED, that the Board of

Trustees of Shoshone Joint School District NO. 312 recessed from a public meeting into executive session in the manner and for the purpose authorized by Section 67-2345, Idaho code, to discuss the following:

A. Consider Records Exempt from Disclosure 67-2345 (1)(d)

Chair Horn then called for Trustees' individual voice vote, which was as follows: Trustee Bozzuto Aye, Trustee Brown Aye, Trustee Pine Aye, Vice-Chair Race Aye, and Chair Horn Aye. Vote being had on the above and foregoing resolution, and the same having been counted and found to be no less than two-thirds of the membership in favor thereof, Chair Horn declared said resolution adopted. At this time, Chair Horn removed himself from the Board room due to conflict of interest involving reasons pertaining to the executive session. The Board moved into executive session at 8:36 p.m.

Vice-Chair Race declared the Board recessed from executive session at 9:17 p.m.

As a result of the executive session Vice-Chair Race made a motion to amend the agenda to include item XI. A. Schedule Student Hearing. Trustee Bozzuto seconded the motion.

Discussion included as to why item was not on the agenda due to the fact that it was not clear if the Board would need to take action.

Chair Horn stated it had been moved and seconded to amend the agenda to include item XI. A. Schedule Student Hearing and asked for Trustees' voice vote. Motion carried by a five to zero vote.

**XI. A Student Hearing:**

Vice-Chair Race made a motion for Superintendent Waite to schedule a student hearing as a result of the executive session. Trustee Brown seconded.

Chair Horn stated it had been moved and seconded for the superintendent to schedule a student hearing as discussed and asked for Trustees' voice vote. Motion carried by a five to zero vote.

**XII. Motion for Adjournment:**

Next Meeting:

Regular: Wednesday, January 16<sup>th</sup>, 2013 at 7:00 p.m. (work session at 6:30 p.m.)  
Shoshone High School Art Room (#278)  
61 East Highway 24  
Shoshone, Idaho 83352

Vice-Chair Race made a motion to adjourn the meeting at 9:21 p.m. Trustee Pine seconded.

Discussion:

None

Chair Horn stated it had been moved and seconded to adjourn the meeting and asked for Trustees' voice vote. Motion carried by a five to zero vote.

Heather Wallace, District Clerk

December 17<sup>th</sup>, 2012

Shoshone School District 312 Board Meeting: December 17, 2012

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3 This document serves as the official minutes of the December 17<sup>th</sup> , 2012 Board Meeting. A full  
4 audio recording of the minutes is also kept as support.