

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MINUTES
Tuesday, July 16, 2013
6:30 p.m. Board Work Session
7:00 p.m. Regular/Annual Monthly Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Carl Horn, Vice-chair Lorie Race. Trustees: Casey Bryant, Tony Bozzuto and Rian Pine.

Staff: Kelly Chapman, Steve Mitchell, Emily Nelsen, Rob Waite and Heather Wallace.

Absent:

Guests: None

A. Long Range Planning:

Superintendent Waite opened the board work session by presenting a power point titled 2012-2013 Goal Review (exhibit a) and reviewed the following points:

- i. Three years of the school improvement plan and students' progress.
- ii. Star rating system in identifying schools achievements.
- iii. Third year evaluation of the school improvement plan.
- iv. Future plans in regards to student achievement testing along with state and federal reporting requirements.

In closing, Superintendent Waite deferred continuation of discussion regarding Long Range Planning to item IV. Reports, D. Goals and School Improvement.

No actions were made by the Trustees in attendance.

Regular Monthly Meeting 7:00 p.m.

Present:

Board Members: Chair Carl Horn, Vice-chair Lorie Race. Trustees: Casey Bryant, Tony Bozzuto and Rian Pine.

Staff: Kelly Chapman, Steve Mitchell, Emily Nelsen, Rob Waite and Heather Wallace.

Guest: None

Students: None

Absent:

I. Call to Order:

The monthly school board meeting was called to order at 7:00 p.m. by Chair Horn. Meeting was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

The Flag Salute was lead by Chair Horn.

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II. Consideration of Public Input:

Those wishing to address the Board will fill out a Request to Appear before the Board (1520F) and submit to the District Clerk before the beginning of the meeting.

None were presented.

III. Annual Meeting:

A. Swearing in of (Oath of Office):

Casey Bryant- Trustee Zone 1

Lorie Race- Trustee Zone 5

Oath of Office was lead by the Clerk of the Board.

B. Board Nominations:

1. Chair of the Board

2. Vice-chair of the Board

Vice Chair Race nominated Trustee Bozzuto as Chair of the Board for a one year term. Chair Horn seconded the nomination.

Chair Horn nominated Vice-chair Race to remain as Vice-chair of the Board for a one year term. Trustee Bozzuto seconded the nomination.

Vice-chair Race made a motion to accept the nominations of Chair and Vice-chair as presented. Trustee Pine seconded.

Discussion.

None

Chair Horn stated it had been moved and seconded to approve the nominations of Chair and Vice-chair as nominated and asked for Trustees' voice vote. Motion carried by five to zero vote.

C. Designate:

1. Superintendent as CEO of the District- Rob Waite

2. Treasurer- Shannon Harris

3. Clerk- Heather Wallace

4. Board Meeting Schedule-

5. Official Posting Places- School Building, Post Office, Lincoln County Courthouse.

6. Official Publication- Times News

7. Appointment of Attendance committee (1 member)

8. Legal Representatives- Anderson, Julian & Hull, LLP

9. Official Bank- Wells Fargo

10. Auditor-

11. Insurance Agent/ Carrier- Premier Insurance

12. District Handbooks

Vice-chair Race made a motion to accept the item C, subjects one through twelve as presented. Trustee Horn seconded

1 Discussion:

- 2 i. Setting the monthly meeting schedule to the second Tuesday of each month.
- 3 ii. Appointment of Committees: Chair Bozzuto- Attendance Committee
- 4 Risk Management Committee
- 5 Negotiations Committee
- 6 Trustee Pine- Policy Review Committee
- 7 Negotiations Committee
- 8 Vice-chair Race- Shoshone Education Foundation
- 9 Committee
- 10 iii. Seeking proposals for the district auditor.
- 11 iv. District Handbooks: Secondary- Updated graduation
- 12 requirements
- 13 Elementary- Updated discipline policy
- 14 Staff- Language clarification in a few
- 15 policies
- 16 Coaching- Near completion
- 17

18 Chair Bozzuto stated it had been moved and seconded to approve item C, subjects one through

19 twelve as discussed and asked for Trustees' voice vote. Motion carried by five to zero vote.

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22 **IV. Reports:**

23 A. Shoshone Education Association (S.E.A.):

24 No report for the month of July.

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27 B. Shoshone Teachers:

28 S.E.A. President Steve Mitchell reported on the following:

- 29 i. The football coaching staff will hold a high school football camp the last week of
- 30 July.
- 31 ii. High school football and volleyball practices start the second and third week of
- 32 August.
- 33

34 Principal Nelsen added that the elementary teachers will be attending a Storyline training the first

35 week of August. The Storyline instructor Jeff Cresswell is bringing Mrs. Sally Bartness from the

36 International Storyline office to observe the outstanding work in the Shoshone Elementary.

37 Principal Nelsen was happy to report that the Shoshone Elementary has been recognized on a

38 national level for their Storyline program.

39

40 C. Student Body:

41 No report for the month of June.

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43 D. Goals and School Improvement:

44 Superintendent Waite presented a power point titled Long Range Plan- Steps (exhibit b) to start

45 the discussion of how to go about planning for a long range plan. Items reviewed were:

- 46 i. Nine Characteristics
- 47 ii. Categories
- 48 iii. Process
- 49
- 50

V. Consent Agenda:

- A. Approval of Agenda
- B. Approval of the Minutes
 - i. June 18, 2013: Regular Meeting Minutes
- C. Weekly Principal/Superintendent Reports
- E. Accept Reports as presented

Vice-chair Race made a motion to approve the consent agenda as presented. Trustee Horn seconded.

Discussion:

- i. Vice- chair Race requested correction to the June 18, 2013 minutes on page 4, lines 9 and 10: ~~His suggestion was to incorporate any changes to the 2012-2013 budget with the audit review.~~ Line was struck from the minutes.

Chair Bozzuto stated it had been moved and seconded to approve the consent agenda with corrections and asked for Trustees' voice vote. Motion carried by a five to zero vote.

VI. Financials:

- A. Accounts Payable
- B. District, Secondary and Elementary Financial Statements.

Trustee Horn made a motion to approve the Accounts Payable, District, Secondary and Elementary Financial Statements as presented. Trustee Pine seconded.

Discussion:

- i. Clarifications were made on the following district accounts payables:
 - a. Sweet's Septic Tank \$86.25 for annual maintenance on kitchen drains.
 - b. Office Max \$2,998.80 copy paper order for the next school year.
 - c. College Tuition Reimbursements was a budgeted item to help students obtain college credits during the school year.
 - d. Hagerman Business Center \$951. Item is for lodging (rental house owed by the Hagerman Business Center) for the Storyline trainers. Principal Nelsen researched the costs of hotel rooms vs. a rental house and chose the cheaper quote.
 - e. South Central Health Department \$2,100. For a nursing contract for the 2013-2014 school year.

Chair Bozzuto stated it had been moved and seconded to approve the financials as presented and asked for Trustees' voice vote. Motion carried by a five to zero vote.

VII. Policy Updates: Amendments:

- A. Policy 5400: Personnel-Leave
- B. Policy 5320: Personnel-Drug and Alcohol-Free Workplace

Vice-chair Race made a motion to approve the first and second reading of the amendments to policies as listed and presented. Trustee Pine seconded.

Discussion:

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1 Superintendent Waite reviewed both policies with the Board of Trustees. Further discussion took
 2 place on the upcoming health care law and the district meeting the requirements of the law.

3
 4 Chair Bozzuto stated it had been moved and seconded to approve the policies as presented and
 5 asked for Trustees' voice vote. Motion carried by a five to zero vote.

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 7 **VIII. School Board Training- Key Works of School Boards:**

8 A. Board Evaluation:

9 Item was not needed as a complete discussion took place during the June board meeting.

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 11 B. Long Range Planning-continuing discussion:

12 Superintendent Waite moved the discussion to item IV. Reports, D. Goals and School
 13 Improvement.

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 15 **IX. Motion for Adjournment:**

16 Next Meeting:

17 Board Work Session: Tuesday, August 13, 2013 at 6:30 p.m.

18 Regular: Tuesday, August 13, 2013

19 Shoshone High School Art Room (#278)

20 61 East Highway 24

21 Shoshone, Idaho 83352

22
 23 Vice-chair Race made a motion to adjourn the meeting at 7:53 p.m. Trustee Pine seconded

24 Discussion:

25 None

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 27 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for
 28 Trustees' voice vote. Motion carried by a five to zero vote.

29
 30 Heather Wallace, District Clerk

31 July 16 2013

32
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 34 This document serves as the official minutes of the July 16, 2013 Board Meeting. A full audio
 35 recording of the minutes is also kept as a support document.