

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MINUTES
Monday, December 9, 2013
6:30 p.m. Board Work Session
7:00 p.m. Regular Monthly Board Meeting

Board Work Session: 6:30 p.m.

Chair Bozzuto called the Board Work Session to order at 6:37 p.m.

Present:

Board Members: Chair Anthony Bozzuto. Trustees: Casey Bryant, Carl Horn and Rian Pine.

Quorum of the Board was established.

Staff: Principal Kelly Chapman, Steve Mitchell, Principal Emily Nelsen, Dr. Rob Waite and Clerk Heather Wallace.

Absent: Vice-chair Lorie Race. Mrs. Race was excused from the meeting.

Guest: None.

I. Supplemental Levy:

Dr. Waite updated the Board on the school district's supplemental levy and discussion included the following points of interest:

- a. The Supplemental Levy is up for renewal in 2014.
- b. The current levy is for \$300,000 each year for two years. Dr. Waite recommends that the levy be renewed at the current amount.
- c. Deadlines to file the correct paperwork with the county for the March election or May election.
- d. Preparing a budget with or without revenue from the supplemental levy; including the process of balancing the budget.
- e. Funding for all day kindergarten.
- f. Budget cuts in the event of the levy not passing.
- g. The School Improve Grant is now completed. The district received just under one million dollars in three years from the grant. For the new budget year the district will have to prepare a budget that does not include revenue from the School Improvement Grant.

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order at 7:00 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto. Trustees: Casey Bryant, Carl Horn and Rian Pine

Quorum of the Board was established.

Staff: Principal Kelly Chapman, Steve Mitchell, Principal Emily Nelsen, Dr. Rob Waite and Clerk Heather Wallace.

Absent: Vice-chair Lorie Race. Mrs. Race was excused from the meeting.

Guest: None

Shoshone School District 312 Board Meeting: December 09, 2013

The Flag Salute was lead by Chair Bozzuto.

II. Consideration of Public Input:

Those wishing to address the Board will fill out a Request to Appear before the Board (1520F) and submit to the District Clerk before the beginning of the meeting.

None were presented.

III. Reports:

A. Shoshone Education Association (S.E.A.): Steve Mitchell, representing the S.E.A., stated

- i. The Idaho Education Association donated chairs to the alternative school.
- ii. The S.E.A. is holding the annual cinnamon roll sale on Friday, December 13, 2013. Ninety percent of the money received from the sale will go towards the S.E.A. Scholarship Fund.

B. Shoshone Teachers: represented by Steve Mitchell, shared the following reports from staff:

- i. The secondary students and teachers are preparing for semester finals scheduled for December 16-19th.
- ii. Elementary has completed their storyline project for this semester. Principle Nelsen added that the writing skills of the students have greatly improved with this project.
- iii. There will be a secondary music concert on December 17th to celebrate the holidays.
- iv. In response to a question by Trustee Pine, Superintendent Waite and Principal Chapman discussed the music program and the availability of members to play in the pep band.

C. Student Body:

No report for the month of December.

D. Goals and School Improvement:

Dr. Waite stated this item is combined with item VI. School Board Training-Key Works of School Boards.

IV. Consent Agenda:

Superintendent Waite requested the agenda be amended to include Certificate of School Closure due to the emergency school closure on December 9, 2013.

A. Approval of Agenda

B. Approval of the Minutes

- i. November 12, 2013: Meeting Minutes

C. New Hire: Classified: Mrs. Gail Slagle: Secondary Para Professional

D. Weekly Principal/Superintendent Reports

E. Accept Reports as presented

Trustee Horn made a motion to accept the consent agenda as amended. Trustee Pine seconded.

Discussion:

- a. Certificate of Emergency School Closure: Dr. Waite briefly explained that school had to be canceled on December 9th due to busses not starting in the extreme cold weather which created major transportation issues for students.

The temperature at the school registered a negative 17 degrees at 6:30 in the morning.

- b. At the Board's request Dr. Waite reviewed the protocol and process for school closures. The public is notified by two T.V. stations, four radio stations, notice on the school doors, school webpage and Facebook. In addition several employees were at school to answer phones and to greet the few students/parents that showed up.

Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as amended to include Certificate of Emergency School Closure and asked for Trustees' voice vote. Motion carried by a four to zero vote

V. Financials:

- A. Accounts Payable
- B. District Financial Statement
- C. Secondary Financial Statement
- D. Elementary Financial Statement

Trustee Horn made a motion to approve the accounts payable and financial statements as presented. Trustee Bryant seconded.

Discussion:

- a. The Following accounts/funds were reviewed:

District Financial Statement:

- I. The district financial statement is pending and struck from the motion. The financial statement will be forwarded to the Board as soon as possible and will be part of the January board packet.

Account Payables:

- i. Expenses made in relation to the June 2013 fire:
Warnke Construction (Randy Warnke): \$17,587.
Custom Electric: \$3,892.20
Dr. Waite explained that most of the expenses will be covered by the insurance claim. The maintenance department did ask for a small addition to be made but the additional cost is minimal.
- ii. Alton Huyser/Big Wood Farms: \$1,500 retainer fee for snow removal. Dr. Waite reviewed the fee structure, services provided and history of past winters.

Elementary Financial Statement:

- i. The financial statement reflects the final changes in switching to a new account.

Chair Bozzuto stated it had been moved and seconded to approve the accounts payable and financial statements as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote.

- E. Supplemental Levy/March Election
Supplemental Levy Resolution in the amount of \$300,000

Trustee Horn made a motion to approve the Supplemental Levy Resolution for the March election as presented to the Board of Trustees. Trustee Bryant seconded.

Discussion:

None

Chair Bozzuto stated it had been moved and seconded to approve the Supplemental Levy Resolution for the March election as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote.

VI. School Board Training- Key Works of School Boards:

Dr. Waite stated that the administration has been in the process of gathering information for potential long range plans. Information was gathered by staff surveys, discussions and short meetings. Dr. Waite provided the list of ideas to the Board (exhibit A) and asked for the Board's input on the information provided. Discussion included:

- a. The current plant/facility bond. The last scheduled payment is in 2016.
- b. Steps the district would take to inform the public of future plans, ways to invite public input and involvement

VII. January 2014 Meeting

A. Reschedule meeting in January:

Due to scheduling conflicts Dr. Waite proposed that the Board of Trustees reschedule the January Board Meeting to Monday, January 13, 2014.

Trustee Horn made a motion to reschedule the January meeting to Monday, January 13, 2014 due to scheduling conflicts. Trustee Pine seconded.

Discussion:

None

Chair Bozzuto stated it had been moved and seconded to approve to reschedule the January meeting and asked for Trustees' voice vote. Motion carried by a four to zero vote.

VIII. Motion for Adjournment:

Next Meeting:

Monday, January 13, 2014; 6:30 p.m.: Board Work Session
 Monday, January 13, 2014; 7:00 p.m. Regular Meeting
 Shoshone High School Art Room (#278)
 61 East Highway 24
 Shoshone, Idaho 83352

Trustee Pine made a motion to adjourn the meeting at 7:47 p.m. Trustee Horn seconded.

Discussion:

None

Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for Trustees' voice vote. Motion carried by a four to zero vote.

1 *Heather Wallace*
2 Heather Wallace, District Clerk
3 December 9, 2013
4

5 This document serves as the official minutes of the December 9, 2013 Board Meeting. A full
6 audio recording of the minutes is also kept as a support document.

Community

Share district technology with the community

Report to parent's student progress with an emphasis on how well the student is progressing towards mastery of the standards

In an open, honest and professional manner, report to parents what can be done at home to support student learning

Develop and follow procedures which encourage, facilitate, and support the development of factual information

When communicating with the public, the district shares a clear and shared focus

Via both official and unofficial channels, district officials and employees have a firm commitment to delivering factual, timely and relevant information

Staffing

Invest in recruitment and retention of the best teachers

In a fair and professional manner, develop and implement systems designed to improve individual teachers but remove those that are not making progress towards established standards

Develop district leadership throughout the organization by collaboration, consultation and partnerships

Manage finances regarding staffing with both long term stability and an eye towards opportunity

Curriculum, Instruction, Assessment

Fully implement the Common Core

Develop and use district level assessments tied to the Common Core

Commitment to teacher training designed to implement Common Core as a teaching ideal rather than a new assessment tool

Monitoring of learning and teaching

Use district and classroom level assessments to monitor progress of student learning on an ongoing basis

Integrate technology in the classroom to improve instruction and support student learning

Train and support a system where peers are encouraged to share, mentor, train and lead teaching in a positive direction

Develop systems where individual classroom teachers are self evaluating, assessing needs, and making adjustments as the leader of the classroom while at the same time being receptive to viable suggestions

Professional development designed to be implemented in the classroom with success of PD measured by translation into classroom teaching

~~Individual, measurable student achievement goals are set for each student~~

Student's not meeting individual goals have plans developed to help support progress

Environment

The district fully supports a safe and productive learning environment

The district utilizes, develops and evaluated alternative setting, including partnerships with others based on the needs of the individual student primarily, but also considering all students

Student support systems will be developed and implemented to support both "academic" and "non-academic" progress for those students in need

Each school collaboratively and collectively develops, implements and reviews school wide discipline plans designed to provide a positive, safe and productive classroom environment

Budgets are aligned to district goals and money is spent in an efficient manner

Non-maintenance school facilities needs are considered in a formal fashion at least once every five years