

SHOSHONE JOINT SCHOOL DISTRICT NO. 312  
BOARD OF TRUSTEES' MINUTES

Tuesday, November 12, 2013

6:30 p.m. Board Work Session

7:00 p.m. Regular Monthly Board Meeting

**Board Work Session: 6:30 p.m.**

Chair Bozzuto called the Board Work Session to order at 6:33 p.m.

Present:

Board Members: Chair Anthony Bozzuto. Vice-chair Lorie Race. Trustees: Casey Bryant and Carl Horn. Quorum of the Board was established.

Staff: Principal Kelly Chapman, Steve Mitchell, Principal Emily Nelsen, Elizabeth Torkelson, Dr. Rob Waite and Clerk Heather Wallace.

Absent: Trustee Rian Pine, excused due to work related commitment.

Guest: None.

**I. Affordable Health Care Act:**

Dr. Waite presented a power point titled the Affordable Health Care Act and Shoshone SD. Points of discussion included:

- a. Individual Mandates
- b. Employer Mandates
- c. Unqualified Plans for Individuals and Employer Groups
- d. Qualified Plans
- e. Employment Requirements

**Regular Monthly Meeting 7:00 p.m.**

**I. Call to Order:**

The monthly school board meeting was called to order at 7:00 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto. Vice-chair Lorie Race. Trustees: Casey Bryant and Carl Horn. Quorum of the Board was established.

Staff: Principal Kelly Chapman, Steve Mitchell, Principal Emily Nelsen, Elizabeth Torkelson, Dr. Rob Waite and Clerk Heather Wallace.

Absent: Trustee Rian Pine, excused due to work related commitment.

Guest: FFA Students: Grace Decker, Cheyenne Gay and MaKayla Tanner.

The Flag Salute was lead by Chair Bozzuto.

**II. Consideration of Public Input:**

Those wishing to address the Board will fill out a Request to Appear before the Board (1520F) and submit to the District Clerk before the beginning of the meeting.

None were presented.

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**III. Reports:**

- A. Shoshone Education Association (S.E.A.): Steve Mitchell, representing the S.E.A., stated plans are being made for the annual Cinnamon Roll Sale and the Dr. Seuss Candy and Sucker Sale.
- B. Shoshone Teachers: represented by Steve Mitchell, shared the following reports from staff:
  - i. Mrs. Ruby: The BPA received a thank you letter from the City of Shoshone thanking them for their volunteer service to the city.
  - ii. Honor Society: The Honor Society served at the Golden Years Senior Center's Harvest Dinner.
  - iii. Alternative School: The students are in the process of painting a mural in the hallway by their classroom and have adopted a school motto.
  - iv. Principal Chapman: The alternative school students presented a proposal to Principal Chapman to change the name of the school to the High Desert High School. Principal Chapman is in support of the proposal and submitted the request to the Department of Education
- C. Student Body:
  - i. The FFA Floral Team (Grace Decker, Sheyenne Gay and McKayla Tanner) met with the Board of Trustees and shared their experiences in participating at the national FFA conference and competing in the floral division.
  - ii. The FFA will be holding a food drive in the month of December. The donations will be donated to the local food bank.
  - iii. The FFA is planning to host a Sadie Hawkins dance.
  - iv. The Student Council is going to create a "Thankful Turkey". Students will be able to write down the many things they are thankful for.
  - v. The Student Council is planning a "Freak Out before Finals Night" where students can get together before finals to have fun, food and play games.
- D. Goals and School Improvement:
 

Dr. Waite stated this item is combined with item VIII. School Board Training-Key Works of School Boards.

**IV. Consent Agenda:**

- A. Approval of Agenda
- B. Approval of the Minutes
  - i. October 8, 2013: Meeting Minutes
- C. New Hires: Classified: Lisa O'Barr- Elementary Para Professional
- D. Weekly Principal/Superintendent Reports
- E. Accept Reports as presented

Vice-chair Race made a motion to approve the consent agenda as presented. Trustee Horn seconded.

**Discussion:**

- a. Correction was made to the October minutes: Page 3, Line 41 to 42: "Chair Bozzuto stated it had been moved and seconded to approve the audit report as ~~present~~ **as stated with corrections** and asked for Trustees' voice vote.
- b. Trustee Bryant asked Dr. Waite to clarify the procedure and the role of a Trustee in receiving phone calls from the public, especially in response to allegations made against the staff or board. Dr. Waite addressed the question by stating that whenever an allegation is made it needs to be taken seriously and is a reportable

matter. Dr. Waite advised Trustees when they are in a situation such as this to get the basic facts such as dates, times, where, and who then report the incident to the superintendent. If the allegation is made regarding or against the superintendent then a member of the crisis team should be notified. In addition, Dr. Waite mentioned that the staff is trained to follow policies regarding reportable incidents.

Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote

## **V. Alternative Authorization Request**

A. Mr. C. Smith

Vice-Chair Race made a motion to declare the need within the Shoshone Joint School District for a middle school Language Arts/English instructor and approve the submission of the alternative authorization application for Mr. C. Smith as presented to the Board of Trustees. Trustee Horn seconded.

Discussion:

Dr. Waite explained that Mr. C. Smith is a new middle school teacher in the district and his previous employer had reported that Mr. Smith is highly qualified in Language Arts and English but upon further investigation with the ISEE reporting system it was found that the information was incorrect. Mr. Smith holds a current teaching certificate, has passed the required praxis tests and has agreed to complete all requirements necessary to add the Language Arts/English endorsement to his teaching certificate.

Chair Bozzuto stated it had been moved and seconded to declare the need within the Shoshone Joint School District for a middle school Language Arts/English instructor and to approve the submission of the alternative authorization application for Mr. C Smith as presented to the Board of Trustees and asked for Trustees voice vote. Motion carried by a four to zero vote.

## **VI. Financials:**

A. Accounts Payable

B. District Financial Statement

C. Secondary Financial Statement

D. Elementary Financial Statement

Trustee Horn made a motion to approve the accounts payable and financial statements as presented. Vice-Chair Race seconded.

Discussion:

a. The Following accounts/funds were reviewed:

### District Financial Statement:

i. Fund 253 (Migrant): Discussion included carry over revenue from previous budget and the grant reimbursement schedule.

### Secondary Financial Statement:

i. Accounts are being reviewed, transferred or closed out by the secondary office staff.

- ii. Ipad Use Fee: \$7,340: Repairs to Ipads will be paid for from this fund.

Elementary Financial Statement:

- i. In order for the Elementary to receive a debit card, they had to close out their bank account and open a new account. The financial statement reflects the change.

Chair Bozzuto stated it had been moved and seconded to approve the accounts payable and financial statements as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote.

**VII. Policy Manual:**

A. 1300-1: THE BOARD OF TRUSTEES-Handbook

Vice-Chair Race made a motion to accept policy 1300-1 as presented. Trustee Horn seconded.

Discussion:

- i. Dr. Waite briefly reviewed the policy with the Board.

Chair Bozzuto stated it had been moved and seconded to accept policy 1300-1 as presented and asked for trustees' voice vote. Motion carried by a four to zero vote.

**VIII. School Board Training- Key Works of School Boards:**

Dr. Waite presented a power point titled Idaho Core Standards/Common Core. In the discussion Dr. Waite explained the process, development and adoption of the Common Core, the State of Idaho has authority over the state's educational standards, changes in curriculum/teaching, and a timeline of implementation as to what has been done and what to expect in the future.

**IX. December Meeting**

A. Re-schedule meeting in December:

Due to scheduling conflicts, Dr. Waite proposed that the Board of Trustees reschedule the December Board Meeting.

Vice-Chair Race made a motion to reschedule the December meeting to Monday, December 9<sup>th</sup>, 2013 due to conflicts in the schedules. Trustee Horn seconded.

Discussion: None.

Chair Bozzuto asked for Trustees' voice vote. Motion carried by a four to zero vote.

**X. Motion for Adjournment:**

Next Meeting:

Monday, December 9, 2013, 6:30 p.m.: Board Work Session  
Monday, December 9, 2013, 7:00 p.m. Regular Meeting  
Shoshone High School Art Room (#278)  
61 East Highway 24  
Shoshone, Idaho 83352

1 Vice-Chair Race made a motion to adjourn the meeting at 8:17 p.m. Trustee Bryant seconded

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3 Discussion: None

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5 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for  
6 Trustees' voice vote. Motion carried by a four to zero vote.

7  
8 Heather Wallace, District Clerk  
9 November 12, 2013

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12 This document serves as the official minutes of the November 12, 2013 Board Meeting. A full  
13 audio recording of the minutes is also kept as a support document.