

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MINUTES
Tuesday, September 10, 2013
6:30 p.m. Board Work Session
7:00 p.m. Regular Monthly Board Meeting

Board Work Session: 6:30 p.m.

Chair Bozzuto called the Board Work Session to order at 6:38 p.m.

Present:

Board Members: Chair Anthony Bozzuto. Vice-chair Lorie Race. Trustees: Casey Bryant and Carl Horn. Quorum of the Board was established.

Staff: Principal Kelly Chapman, Denice Christensen, Principal Emily Nelsen, Dr. Rob Waite and Clerk Heather Wallace.

Absent: Trustee Rian Pine excused due to a prior engagement.

Guest: None

I. Policy Review:

Dr. Waite presented a powerpoint titled Policy Review (exhibit A) explaining the procedure of reviewing the policy manual. Dr. Waite briefly reviewed the 1000 and 5000 board policies with Trustees.

With time remaining in the work session Dr. Waite presented a second power point titled Funding and Documents (exhibit B) as a brief overview of school funding.

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order at 7:00 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto. Vice-chair Lorie Race. Trustees: Casey Bryant, Carl Horn and Rian Pine. Quorum of the Board was established.

Staff: Principal Kelly Chapman, Denice Christensen, Principal Emily Nelsen, Dr. Rob Waite and Clerk Heather Wallace.

Absent: None

Guest: None

The Flag Salute was lead by Chair Bozzuto.

II. Consideration of Public Input:

Those wishing to address the Board will fill out a Request to Appear before the Board (1520F) and submit to the District Clerk before the beginning of the meeting.

None were presented.

III. Reports:

A. Shoshone Education Association (S.E.A.): Denice Christiansen, representing the S.E.A., had no report for the month of September.

B. Shoshone Teachers: Denice Christiansen, representing the teachers, stated school has been in session for three and one-half (3 ½) weeks. Principal Nelsen added it has been a good start to a positive year. In addition, Mrs. Christiansen invited the Board to attend the first Elementary Movie Night on September 12, 2013.

C. Student Body:

No report for the month of September.

D. Goals and School Improvement:

Dr. Waite stated this item has been combined with: VIII. School Board Training.

IV. Consent Agenda:

A. Approval of Agenda

B. Approval of the Minutes

i. August 13, 2013: Regular Meeting Minutes

C. Weekly Principal/Superintendent Reports

D. Accept Reports as presented

Vice-Chair Race made a motion to approve the consent agenda as presented. Trustee Horn seconded.

Discussion:

None

Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented and asked for Trustees' voice vote. Motion carried by a five to zero vote.

V. Financials:

A. Accounts Payable

Vice-Chair Race made a motion to approve the accounts payable statements as presented. Trustee Pine seconded.

Discussion:

- i. It was noted that several account payables were made to companies with acronyms for a name. Dr. Waite reviewed those vendors with the Board.
- ii. Clarification was also made regarding purchase protocols, limits on purchases, bid requirements, purchasing locally, and protocol when purchasing from a business operated by a school trustee.
- iii. Credit card purchase to Amazon for \$5,468.13: Item was to purchase Kindle Fires with protective cases for the library. Funds were used from the School Improvement Grant.
- iv. Financial statements for the district, elementary and secondary are pending due to the annual audit process.

Chair Bozzuto stated it had been moved and seconded to approve the accounts payable as presented and asked for Trustees' voice vote. Motion carried by a five to zero vote.

VI. Open Enrollment:

A. Open enrollment applications- new students

Vice-Chair Race made a motion to approve the new open enrollment applications as presented. Trustee Horn seconded.

Discussion:

Dr. Waite explained that four students are new to the school and currently live within other school district boundaries. All applicants have been pre-approved by the appropriate principal. Additional explanation was made in regards to the open enrollment regulations and procedure.

Chair Bozzuto stated it had been moved and seconded to approve the open enrollment applicants as presented and asked for trustees' voice vote. Motion carried by a five to zero vote.

VII. Policy Manual:

A. Revised 1000 Series

B. Revised 5000 Series

Vice-Chair Race made a motion to accept the first and second reading of the revised 1000 and 5000 series of the policy manual as presented. Trustee Horn seconded.

Discussion:

- i. Discussion took place on Policy 1120P regarding the language used in the "Trustee's Oath of Office" including the definition of the word "discharge".

Chair Bozzuto stated it had been moved and seconded to accept the first and second reading of the revised policies as presented and asked for trustees' voice vote. Motion carried by a five to zero vote.

It was noted that the Clerk of the Board will prepare the revised policy manual as necessary and distribute to the Board.

VIII. School Board Training- Key Works of School Boards:

Dr. Waite provided a power point titled Public School System (exhibit C). Discussion included graduation rates, student demographics and statics.

For additional information purposes only the Board received the following handouts:

- i. List of Employees for 2013-2014 school year
- ii. Draft of the audit report. The final audit report should be available in two weeks.

IX. Motion for Adjournment:

Next Meeting:

Regular: Tuesday, October, 8th, 2013, 6:30 p.m.: Board Work Session
Tuesday, October 8th, 2013, 7:00 p.m. Regular Meeting
Shoshone High School Art Room (#278)
61 East Highway 24
Shoshone, Idaho 83352

Vice-Chair Race made a motion to adjourn the meeting at 8:02 p.m. Trustee Pine seconded

Discussion: None

Shoshone School District 312 Board Meeting: September 10, 2013

1 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for
2 Trustees' voice vote. Motion carried by a five to zero vote.

3 *Heather Wallace*
4 Heather Wallace, District Clerk
5 September 10, 2013
6

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8 This document serves as the official minutes of the September 10, 2013 Board Meeting. A full
9 audio recording of the minutes is also kept as a support document.