

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES
Tuesday: November 08, 2016
6:30 p.m. Board Work Session
7:00 p.m. Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustee Sarah Stowell.
Work session began 6:38 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Principals' Emily Nelsen and Kelly Chapman, Dustin Henkelmann and Clerk Heather Wallace.

Absent: Trustee Rian Pine, excused by the Board of Trustees
Trustee Sarah Thomas; work related. Excused by the Board of Trustees.

Guest: None

I. Communication Plan: Dr. Waite presented a power-point title components of Good Service-Small Business Chronicle (exhibit a). Included in Dr. Waite's presentation he reported how good customer service fits in nicely with the District's Communication Plan. Topics of discussion included:

- a. Customer Service: understanding the issue
- respond- the importance of responding
- expertise- good communication
- expeditiousness- directing to the appropriate department for action and resolution.
- communication- help the patrons' understand the process and systems in place.
- positivity

The Board engaged in analyzing an example and adding their input on correctly handling the example situation.

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order at 7:05 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustee: Sarah Stowell.
Quorum of the Board was established as prescribed in Idaho Code: 33-510.

Staff: Dr. Rob Waite, Principals' Emily Nelsen and Kelly Chapman, Dustin Henkelmann and Clerk Heather Wallace.

Absent: Trustee Rian Pine, excused by the Board of Trustees
Trustee Sarah Thomas; work related. Excused by the Board of Trustees.

Guest: None

Shoshone Joint School District NO. 312 Regular Board Meeting: November 08, 2016

1
2 Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.
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4

5 **II. Consideration of Public Input:**

6 Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F)
7 and submit to the District Clerk before the beginning of the meeting. None were presented
8

9 **III. Reports:**

10 A. Shoshone Education Association (S.E.A.): Mr. Henklemann represented the S.E.A. and
11 reported the S.E.A. is planning their annual cinnamon roll sale in December. The Board will be
12 notified of the details before the event.
13

14 At this time the Board congratulated Mr. Henkelmann (soccer coach) on the high school soccer
15 team placing third in the state competition.
16

17 B. Shoshone Teachers: No report for the month of November.

18 C. Student Body: Representatives from the student FFA group reported on their experience in
19 attending the national FFA convention in Indianapolis, Indiana in October. The Board thanked
20 the FFA for reporting and in return the students thanked the Board of Trustees for supporting
21 them in their endeavors.

22 D. Goals and School Improvement: Per Dr. Waite's request this item was combined with item:
23 VII. School Board Training-School Improvement.
24

25 Dr. Waite explained the need to amend the consent agenda due to late action item.
26

27 Vice-chair Race made a motion to amend the consent agenda to add action item E. Declare an
28 Area of High Need. Trustee Stowell seconded.
29

30 Chair Bozzuto stated it had been moved and seconded to amend the consent agenda as
31 presented and asked for Trustees' voice vote. Motion carried by three aye votes to zero
32 nay votes.
33
34

35 **IV. Consent Agenda:**

36 A. Approval of Agenda

37 B. Approval of the Minutes

38 i. October 11, 2016 Regular Board Meeting Minutes

39 C. Principal/Superintendent Reports

40 D. Accept reports as presented

41 E. Declare Area of High Need

42 Trustee Stowell made a motion to approve the consent agenda as presented. Vice-chair Race
43 seconded.
44

45 Discussion: Dr. Waite explained the need for the alternative authorizations are to fill high need
46 areas in the kindergarten and E.L. classrooms. The individuals have met their requirements,
47 finished their student teaching and are awaiting certification from the State Department of
48 Education. Requesting the alternative authorization, if approved will guarantee the District will
49 receive funding for these teachers.
50

1 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as
2 presented and asked for Trustees' voice vote. Motion carried by three aye votes to zero
3 nay votes.

4
5 **IV. Financials:**

- 6 A. Accounts Payables
- 7 B. District Financial Statement
- 8 C. Secondary Financial Statement
- 9 D. Elementary Financial Statement

10
11 Vice-chair Race made a motion to accept the accounts payables and financial statements as
12 presented. Trustee Stowell seconded.

13
14 Discussion:

- 15 1. Dr. Waite reviewed notes prepared by the business manager.
 - 16 a. Maintenance and Custodial line items. The district is required to submit a
 - 17 report to the SDE to show expenses paid for the maintenance of student occupied
 - 18 buildings. Idaho Code requires districts' to spend at least 2% of the budget in
 - 19 this area. The maintenance line item is now showing over due to exact tracking
 - 20 of these expenses; while the custodial supply in showing a surplus.
 - 21 b. Areas that federal grant funding are currently showing over in expenses due to
 - 22 the timing of requesting reimbursement.

23
24 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables and
25 financial statements as presented and asked for Trustees' voice vote. Motion carried by three aye
26 votes to zero nay votes.

27
28 **VI. Board Business:**

- 29 A. EDGAR Federal LEP Procurement Policy 7320 and Handbook (July 1, 2016)

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31 Trustee Stowell made a motion to adapt the EDGAR Federal LEP Procurement Policy 7320 and
32 Handbook as District Policy retroactive July 1, 2016. Vice-chair Race seconded.

33
34 Discussion: Dr. Waite reported this item is a result of new federal government legislation
35 regarding procurement procedures. It was noted that during the October audit presentation, Mr.
36 Burr discussed this topic and importance of adopting the policy. Without such policy the District
37 would lose federal grand funding.

38
39 Chair Bozzuto stated it had been moved and seconded to adapt the EDGAR Federal LEP
40 Procurement Policy 7320 and Handbook as District Policy retroactive July 1, 2016 and asked for
41 Trustees' voice vote. Motion carried by three aye votes to three nay votes.

42
43
44 **VII. School Board Training- School Improvement:**

- 45 A. Possible State Test Improvement Methods: Dr. Waite presented a power-point titled
- 46 Improvement Models Under Consideration for State "Accountability System" (exhibit b). As the
- 47 State of Idaho moves forward in developing a new accountability system regarding student
- 48 improvement, several models have been proposed and discussed in meetings throughout the state.
- 49 These models are:

- 50 i. Cohort Model

- 1 ii. Scaled Cohort
- 2 iii. Strait Growth
- 3 iv. Growth to a Goal

4

5 The Board entered into discussion on the different models and pros and cons of each. Dr. Waite
6 will keep the board informed of further state discussions and decisions.

7

8 **VIII. Motion for Adjournment:**

9

A. Next Meeting:

10

11

Special Board Meeting: Thursday, November 10, 2016, 7:30 p.m.

12

Facilities Committee

13

Shoshone High School Music Room

14

61 East Highway 24

15

Shoshone, Idaho 83352

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18

Board Work Session: Tuesday, December 13, 2016 6:30 p.m.

19

Regular Meeting: Tuesday, December 13, 2016 7:00 p.m.

20

Shoshone High School Art Room (#278)

21

61 East Highway 24

22

Shoshone, Idaho 83352

23

24

Vice-chair Race made a motion to adjourn the meeting at 7:56 p.m. Trustee Stowell seconded.

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Discussion: None

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Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for
29 Trustees' voice vote. Motion carried by three aye votes to zero nay votes.

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Heather Wallace

31

Heather Wallace

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District Clerk

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November 08, 2016

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This document serves as the official minutes of the November 08, 2016 Board Meeting. An
37 audio recording of the minutes is kept as a support document.