

SHOSHONE JOINT SCHOOL DISTRICT NO. 312  
 BOARD OF TRUSTEES' MINUTES  
 Tuesday: September 8, 2015  
6:30 p.m. Board Work Session  
7:00 p.m. Regular Monthly Board Meeting

**Board Work Session: 6:30 p.m.**

Present:

**Board Members:** Chair Anthony Bozzuto. Trustees: Rian Pine and Sarah Stowell. Board work session began at 6:35 p.m. with a quorum present.

**Staff:** Principal Kelly Chapman, Dustin Henkelmann, Principal Emily Nelsen, Dr. Rob Waite and Clerk Heather Wallace.

**Absent:** Vice-chair Lori Race- previous commitment. Excused by the Board of Trustees.

**Guest:** Mrs. Sarah Thomas

**I. Nine Characteristics of High Performing Schools:**

**#3: Effective School Leadership:**

*“Effective leadership is required to implement change processes within the school. This leadership takes on many forms. In the most effective schools, leaders are found throughout the school and in all job classifications. Leadership is not seen as an official title. Effective leaders advocate, nurture, and sustain a school culture and instructional program conducive to student learning and staff professional growth.”*

Dr. Waite began the discussion with a power point on Effective School Leadership . It was mentioned by Dr. Waite that a similar power point was shared at a staff meeting on September 8<sup>th</sup>, 2015 at 4:15 p.m.

The following points were presented by Dr. Waite and expanded on during discussion time:

- Goals of Leadership
- What is the “Core Leadership Resource for Improvement” in Education? Trust.
- Strategic Plan: Trust is the essential element of school improvement. The most effective strategy is to continuously build trust upward, downward and sideways. Communicating with the public factual information about the districts goals, objectives, focus and actions.
- “Low Trust” leads to negative impacts.
- Trust in the Classroom.
- Types of Trust: Institutional Trust (trust in the intuition) and Relational Trust (understanding of his or her role’s obligations and holds some expectations about the obligations of the other parties).
- Five Facets of Trust: Benevolence—Sense of Caring, Honesty, Openness, Reliability, and Competence.
- Implementation Tips: Focus first on student learning, support and empower others, be a learner, understand change processes, recognize and reward the achievement of other team members, invite responsibility, be willing to change attitude and behavior, in safe environments intelligent risks for improvement will occur, praise and support other team members, convey high expectations for all

1 team members, actively involve others in decision making and consider new  
2 ideas and judiciously evoke the power of authority.

- 3 • Consistently model effective practice in your own domain.
- 4 • System thinking- Affects everyone in the system or organization.
- 5 • Successful Boards: Intense focus of time, energy and attention to what is most  
6 important, “big picture perspective” and develop leadership.

7  
8 Dr. Waite stated he believed the school board is doing an excellent job at implementing school  
9 leadership. Dr. Waite also added the administration has started meeting with the staff every other  
10 week to discuss, gather information and to ask questions about current issues or events. The hope  
11 is this will be a positive avenue to keep communication open with the staff.

12  
13 Trustee Pine added he has learned it takes a long time to develop trust and it can be lost very  
14 quickly. Dr. Waite agreed; adding that trust requires continuous work.

15  
16 **Regular Monthly Meeting 7:00 p.m.**

17  
18 **I. Call to Order:**

19 The monthly school board meeting was called to order at 7:07 p.m. by Chair Bozzuto. Meeting  
20 was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone,  
21 Idaho.

22  
23 Present:

24 **Board Members:** Chair Bozzuto. Trustees: Rian Pine and Sarah Stowell. Quorum of the Board  
25 was established as prescribed in Idaho Code: 33-510.

26 **Staff:** Principal Kelly Chapman, Dustin Henkelmann. Principal Emily Nelsen, Dr. Rob Waite and  
27 Clerk Heather Wallace.

28 **Absent:** Vice-chair Lori Race- previous commitment. Excused by the Board of Trustees.

29 **Guest:** Sarah Thomas

30  
31 The Flag Salute was lead by Chair Bozzuto.

32  
33 **II. Consideration of Public Input:**

34 Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F)  
35 and submit to the District Clerk before the beginning of the meeting. None were presented.

36  
37 **III. Reports:**

38 A. Shoshone Education Association (S.E.A.): Mr. Dustin Henkelmann, president of the  
39 S.E.A., stated there is not a report for the month of September.

40  
41 B. Shoshone Teachers: Mr. Henkelmann, reporting for the teachers, shared the following:

- 42 • He has checked in with the new teachers at least twice since the beginning of  
43 school and they seem to be adjusting well.
- 44 • Both third grade teachers are new to the district and are very aware of challenges  
45 that are present. Both teachers are ready to take on those challenges and seem  
46 very “put together”.
- 47 • Recently the secondary school purchased chrome books for juniors and seniors.  
48 In talking with the teachers, they seem excited to use the new technology to its  
49 full potential and are incorporating it into the students’ classroom work. Several  
50 teachers feel the chrome books are more useful than the Ipads and is money well

1 spent. Trustee Stowell asked if the students will be able to purchase the chrome  
 2 books at the end of the year. Dr. Waite answered that yes students will be able to  
 3 purchase one but it will be at the end of their senior year. In addition, when it's  
 4 time to replace the Ipads, the District would like to start making the transition  
 5 from Ipads to chrome books.  
 6

7 C. Student Body: The principals reported on the following:

- 8 • Homecoming week is September 21<sup>st</sup>, ending with a homecoming game on  
 9 Friday, September 25<sup>th</sup>.
- 10 • The senior class will be holding a "rubber duck race" as a fundraiser event. Class  
 11 officers have worked with the canal company for approval to hold the race at the  
 12 "drops" location in the canal.
- 13 • Both principals have been keeping track of student enrollments and relayed the  
 14 following information: Since the spring enrollment report the  
 15 --middle school dropped 13 and added 6 students.  
 16 --high school dropped 6 and added 7 students.  
 17 --High Desert High School dropped 4 and added 9 students.  
 18 --elementary dropped 28 and added 37 students.

19 Principal Nelsen added that since the first day of school the elementary has  
 20 dropped 5 students and added 21. Changes such as these have a big impact on  
 21 education.  
 22

23 Trustee Stowell commented that she noticed the elementary class sizes are still  
 24 relative small with kindergarten being the biggest class.  
 25

26 D. Goals and School Improvement: Dr. Waite asked the Board permission to combined item  
 27 with VI. School Board Training-Key Works of School Boards-Goals and Improvement.  
 28 The Board was in agreement.  
 29

30 **IV. Consent Agenda:**

31 A. Approval of Agenda

32 B. Approval of the Minutes

33 i. August 11, 2015: Regular Board Meeting Minutes

34 C. New Hirings: **Classified:** *Shara Stowell: Kitchen Cook*

35 *Elizabeth Robinson: Title One Paraprofessional*  
 36

37 D. Weekly Principal/Superintendent Reports

38 E. Accept reports as presented  
 39

40 Trustee Pine made a motion to approve the consent agenda as presented. Trustee Stowell  
 41 seconded.  
 42

43 Discussion: Dr. Waite reviewed the following:

- 44 i. Mrs. Shara Stowell has been a long term substitute in the kitchen while an employee  
 45 was absent due to a personal injury. The employee is still recovering and unable to work  
 46 at this time. Mrs. Stowell was moved to employee status instead of substitute status. It  
 47 was also noted that *Shara* Stowell should not be confused with Trustee *Sarah* Stowell.
- 48 ii. The previous Title One paraprofessional is now teaching in Jerome School District.  
 49

1 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented  
 2 and asked for Trustees' voice vote. Motion carried by three aye votes to zero nay votes.

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 4  
 5 **V. Financials:**

6 A. Accounts Payables

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 8 Trustee Stowell made a motion to accept the accounts payables as presented. Trustee Pine  
 9 seconded.

10  
 11 Discussion: Dr. Waite reported:

- 12 i. District auditor, Mike Burr, completed the federal audit on September 3<sup>rd</sup>. A final  
 13 report should be available to the Board at or before the November Board meeting.  
 14 ii. Mrs. Harris, Business Manager, will not have a report for the Board until after the  
 15 audit report from Mr. Burr.

16  
 17 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables as  
 18 presented and asked for Trustees' voice vote. Motion carried by three aye votes to zero nay  
 19 votes.

20  
 21 **VI. Board Business**

22 A. Vote in and Appoint Trustee Candidate in Zone 1- Mrs. Sarah Thomas:

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 24 Trustee Pine moved to appoint Mrs. Sarah Thomas as Trustee for Zone 1 to fulfill the term of  
 25 office. Trustee Stowell seconded. At this time, Mrs. Thomas was introduced to the Board and  
 26 presented for possible appointment to the Board.

27  
 28 Discussion:

- 29 i. Dr. Waite expressed his appreciation that two community members have volunteered  
 30 to be on the Shoshone School Board: Mrs. Sarah Thomas and Mrs. Ciara Naylor. Both  
 31 individuals are held in high esteem and would be an asset to the Board. While Mrs.  
 32 Thomas lives within the zone, Mrs. Naylor does not.

33  
 34 Dr. Waite would like to thank Mrs. Naylor publically for her interest in the school board and  
 35 asked that she be invited to join the budget committee as a community member. The Board was  
 36 in agreement.

37  
 38 Chair Bozzuto stated it had been moved and seconded to appoint Mrs. Sarah Thomas as a board  
 39 member as presented and asked for Trustees' voice vote. Motion carried by three aye votes to  
 40 zero nay votes.

41  
 42 B. Trustee Thomas Oath of Office:

43  
 44 Clerk Heather Wallace, administered the Oath of office to Mrs. Thomas and presented her with a  
 45 Certificate of Appointment. Mrs. Thomas took her place at the Board as acting Trustee.

46  
 47 **VI. School Board Training- Key Works of School Boards- Goals and Improvement:**

48 A. Discussion on Supplemental Levy Renewal:

1 Dr. Waite reminded the Board that the two year supplemental levy will in end in June 2016 and  
2 the Board will have the option to renew the levy in the upcoming November, March, May or  
3 August election. Traditionally the Board has renewed the supplemental levy in March or May.  
4 During a recent regional superintendent's meeting, discussion was brought to the table about  
5 districts renewing their supplemental levy in the November election due to the possibility of  
6 election confusion during the March Presidential primaries and the May county and state office  
7 elections. Dr. Waite researched the topic and is making a recommendation to the Board of  
8 Trustees to not hold a supplemental election in November due to time frame of the budget  
9 process. He feels that too much could change in legislation and other areas between the time of  
10 the November election and the thirteen months before funds could be collected from the  
11 November levy. Dr. Waite stated the District would have a better understanding of the financial  
12 needs and budget concerns at the time of the March election. The Board of Trustees was in  
13 agreement with Dr. Waite and took no action at this time.  
14  
15

16 **VII. Motion for Adjournment:**

17 Next Meeting:

18 Board Work Session: October 13, 2015- 6:30 p.m.

19 Regular Meeting: October 13, 2015- 7:00 p.m.

20 Shoshone High School Art Room (#278)

21 61 East Highway 24

22 Shoshone, Idaho 83352  
23

24 Chair Bozzuto made a motion to adjourn the meeting at 7:30 p.m. Trustee Pine seconded.  
25

26 Discussion: Trustee Thomas informed the rest of the Board that she will not be able to attend the  
27 October board meeting due to a work commitment out of town.  
28

29 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for  
30 Trustees' voice vote. Motion carried by four aye votes to zero nay votes.  
31

32 Heather Wallace, District Clerk

33 September 8, 2015  
34

35 This document serves as the official minutes of the September 8, 2015 Board Meeting. Audio  
36 recording of the minutes are kept as a support document.