

1
2 SHOSHONE JOINT SCHOOL DISTRICT NO. 312
3 BOARD OF TRUSTEES' MEETING MINUTES
4 Tuesday: December 08, 2015
5 6:30 p.m. Board Work Session
6 7:00 p.m. Regular Monthly Board Meeting
7
8

9 **Board Work Session: 6:30 p.m.**

10
11 Present:

12 **Board Members:** Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Rian Pine and
13 Sarah Thomas. Board work session began at 6:33 p.m. with a quorum present.

14 **Staff:** Principal Kelly Chapman, Maintenance Supervisor John Larson, Principal Emily Nelsen,
15 Dr. Rob Waite and Clerk Heather Wallace.

16 **Absent:** Trustee Sarah Stowell. Family illness; excused by the Board of Trustees.

17 **Guest:**

18
19 **I. Facility Rotation Schedule/Review:**

20 Dr. Waite began the work session with the introduction of John Larson, the school's maintenance,
21 custodial, and transportation supervisor. Dr. Waite expressed his appreciation for Mr. Larson and
22 how well he does his job.
23

24 Mr. Larson addressed the Board of Trustees with information regarding the care and upkeep of
25 the school facilities. In brief Mr. Larson explained that in 2006 the State of Idaho Department of
26 Education required school districts to set aside money for maintenance and upkeep of school
27 facilities. During that time Mr. Larson and the administration set up a maintenance rotation
28 schedule to help extend the life the buildings. The rotation schedule is still in use and includes:
29

- 30 A. Window blinds
- 31 B. Carpets
- 32 C. Paint- inside and outside of the building
- 33 D. Title floors
- 34 E. Roof maintenance on facilities
- 35 F. Parking lot maintenance and seal coating
- 36 G. Gym Floors
- 37 H. Air conditioners and condensers:
- 38 I. Asphalt sealant on foundation for the main school building
- 39 J. Fire Sprinkler System

40
41 Dr. Waite added the school building is structurally sound and not deteriorating at a fast pace but
42 there are questions of the building meeting the educational needs of the students.
43

44 Additional discussion took place on the efficiency of the lighting systems, age, and life
45 expectancy of the school buildings
46

47 Vice-Chair Race remarked Mr. Larson's presentation was done very nicely, the replacement
48 schedule presented was informative, and the information will help with the budget process.
49
50

1 **Regular Monthly Meeting 7:00 p.m.**

2

3 **I. Call to Order:**

4 The monthly school board meeting was called to order 7:01 p.m. by Chair Bozzuto. Meeting was
5 held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone,
6 Idaho.

7

8 Present:

9 **Board Members:** Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Rian Pine and
10 Sarah Thomas. Quorum of the Board was established as prescribed in Idaho Code: 33-510.

11 **Staff:** Principal Kelly Chapman, Dustin Henkelmann, Maintenance Supervisor John Larson,
12 Principal Emily Nelsen, Dr. Rob Waite and Clerk Heather Wallace.

13 **Absent:** Trustee Sarah Stowell. Family illness; excused by the Board of Trustees.

14 **Guest:**

15

16 The Flag Salute was lead by Chair Bozzuto.

17

18 **II. Consideration of Public Input:**

19 Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F)
20 and submit to the District Clerk before the beginning of the meeting. None was presented.

21

22 **III. Reports:**

23 A. Shoshone Education Association (S.E.A.): Mr. Henkelmann reported the S.E.A. is
24 holding their annual cinnamon roll sale on Saturday, December 12th.

25 B. Shoshone Teachers: Mr. Henkelmann, reporting for the teachers, said the in-
26 service held on December 4th was regarding restorative practices and restorative
27 justice classrooms. The speakers were very enlightening and offered practical advice
28 about classroom management and classroom culture. It was also a fun in-service to
29 participate in.

30 C. Student Body: Mr. Henkelmann announced that his journalism class has created a
31 Facebook and a Twitter account. The journalism students are posting and updating
32 school events regularly.

33 D. Goals and School Improvement: Combined with item VIII. School Board Training-
34 Key Works of School Board-Goals and Improvement:

35

36 **IV. Consent Agenda:**

37 A. Approval of Agenda

38 B. Approval of the Minutes

39 1. November 10, 2015: Regular Board Meeting Minutes

40 C. Weekly Principal/Superintendent Reports

41 D. Accept reports as presented

42

43 Vice-Chair Race made a motion to approve the consent agenda as presented. Trustee Pine
44 seconded.

45

46 Discussion:

47 1. Clerk Wallace pointed out a correction to the Board's copy of the November
48 minutes. Under the consent agenda, reference was made for approval of the
49 November 10, 2015 Minutes instead of the correct reference of October 13th.
50 The Board noted correction. (Agenda was posted correctly).

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2. Dr. Waite publically thanked the Lincoln County Juvenile Justice for the partnership in the December 4th in-service. It was noted the L.C. J. J. paid for the speakers' expense.

5 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented
6 and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.
7
8

9 **V. Financials:**

- 10 A. Accounts Payables
11 B. District Financial Statement
12 C. Secondary Financial Statement
13 D. Elementary Financial Report
14

15 Trustee Pine made a motion to accept the accounts payables and financial statements as
16 presented. Vice-chair Race seconded.
17

18 Discussion: The following accounts/funds were reviewed:
19

- 20 1. District Financial Statement: Dr. Waite read the following report from
21 Business Manager- Shannon Harris:
22 a. The District received a dividend check from the State Insurance Fund
23 for \$4,698. This is for the 2013-2014 school year. The check will be
24 posted to the business account that pays for the \$6,689 balance owing
25 to the State Insurance Fund.
26 b. Set-A Sides (251-512320): explanation for the discussion from the
27 November meeting regarding the \$13,207.63 negative balance. Fund is
28 showing over due to Storyline Training paid in last year's budget but in
29 this current year due to Grant Reimbursement requirements to spend
30 the money. In addition, there is a guideline from the State Department
31 of Education on the percentages that need to be budgeted in certain
32 areas and this is one of those areas.
33 2. Principal Nelsen reported that Mrs. Owens wrote for grant and received
34 \$2,500 for Storyline supplies.
35 3. Vice-Chair Race asked what the property tax bills were for. Clerk Wallace
36 replied for the school property and the alternative school property. The taxes
37 are in relationship to other taxing districts.
38 4. Vice-Chair Race and Trustee Pine raised questions relating to the \$1,400
39 expense to Lincoln County Ambulance Service. Dr. Waite replied expense is
40 for the EMT/Ambulance standby services provided during three high school
41 football games and four junior high football games. Brief discussion took
42 place on type of contract in place, rules and regulations, negotiated fees and
43 budgets. Dr. Waite was in agreement that item should be revisited before the
44 next football season.
45 5. Chair Race asked for clarification in funds for the restorative justice
46 classroom. Dr. Waite responded that some expenses are reimbursable through
47 Medicaid and the District is working on additional revenue from Medicaid.
48 The District is ultimately responsible for the teacher's salary. Discussion
49 included possible revenue for the future, classroom environment, benefits to

1 students, education opportunities, positive growth and grade levels. In
2 addition Principal Nelsen complimented the teacher on a job well done.

3
4 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables and
5 financial statements as presented and asked for Trustees' voice vote. Motion carried by four aye
6 votes to zero nay votes.

7
8 **VI. Board Business:**

9 A. Supplemental Levy Resolution: Dr. Waite proposed to renew the current
10 supplemental levy for \$300,000 per year for two years at the election on March 8th
11 2015. Copy of the resolution was included in the board packet. Dr. Waite's
12 recommendation is based on the importance of providing education at the current
13 level for the students of the district. The levy will cover the following expenses:

- 14 1. All day kindergarten
- 15 2. The majority of the expenses related to the extended day program
- 16 3. Support basic educational programs
- 17 4. General operational expenses

18
19 Trustee Pine made a motion to approve the Supplement Levy Resolution for \$300,000 per year
20 for two years. Trustee Thomas seconded.

21
22 Discussion included election time lines, success rate and budgeting.

23
24 Chair Bozzuto stated it had been moved and seconded to approve the Supplemental Levy
25 Resolution for \$300,000 per year for two years at the March 8th election as presented and asked
26 for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

27
28 B. Football Field Discussion: Dr. Waite informed the Board of Trustees that the Lincoln
29 County Commissioners have approached the District to resume talks regarding a land
30 trade regarding for the football field. Two years ago Dr. Waite, Mr. Tim Chapman and
31 Mr. Larson met with the Commissioners several times about the District obtaining
32 ownership of the football field. There was talk of a possible land trade when
33 discussions ended. Recently the Commissioners revisited the idea of a land swap
34 which could potentially include the Alternative School for the football field. Mr.
35 Larson presented possible land option to the Board of Trustees.

36
37 Further discussion included:

- 38 1. The expense of owning and maintaining the alternative school gym, including
39 bringing the gym up to code. Expense of building a new facility vs. retrofitting
40 the existing building.
 - 41 2. Benefits to each entity.
 - 42 3. Clarification of property lines.
 - 43 4. Size of football field and accommodations for a baseball field and football
44 field.
 - 45 5. Student safety in walking to and from the alternative school/old gym.
 - 46 6. Date of payoff for current levy, general election information.
 - 47 7. Educational needs of the students.
- 48

1 Dr. Waite asked if the Board was opened to further discussions regarding a land swap with the
2 commissioners. The Board voiced their agreement; therefore, Mr. Larson will continue meeting
3 with the commissioners.
4

5 Dr. Waite added he would contact an architect to evaluate the district's properties and formulate a
6 plan for a long range facility plan.
7

8
9 **VII. Policy:**

10 A. Revise policy 1260: The Board of Trustees: Authorization of Signatures.

11 Dr. Waite explained there were few changes to the policy 1260 with the main change in
12 regards to electronic signatures.
13

14 Trustee Thomas made a motion to approve policy as presented. Trustee Pine seconded.
15

16 Discussion: Dr. Waite reminded the Board of Trustees that district policies and handbooks need
17 to reflect how operations are being run.
18

19 Chair Bozzuto stated it had been moved and seconded to revise policy 1260 as discussed and
20 presented and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.
21

22
23 **VIII. School Board Training- Key Works of School Boards- Goals and Improvement:**

24 A. Superintendent Contract/Set Date for Board/Superintendent Evaluation: Dr. Waite
25 explained that during mid-year the Board typically schedules time to review the
26 superintendent/board relationship and long range goals. It was suggested by Chair
27 Bozzuto to add the conversation and a review to the February Board Agenda. The
28 Board and Dr. Waite were in agreement to postpone further discussion until February
29 2016.
30

31 **IX. Motion for Adjournment:**

32 A. Set Date for January Board Meeting:

33 Dr. Waite explained there is a scheduling conflict with the January 12th board meeting and asked
34 the Trustees to consider a change in dates.
35

36 Trustee Pine made a motion to cancel the January 12th, 2016 Regular Board Meeting and
37 reschedule to January 11th at 7:00 p.m. Trustee Thomas seconded.
38

39 Further Discussion: Vice-Chair Race alerted the Board and administration that she will be out of
40 town at that time and will not be in attendance for the January meeting.
41

42 Chair Bozzuto stated it had been moved and seconded to cancel the January 12th meeting as
43 discussed and reschedule for January 11th, 2016. Chair Bozzuto then asked for Trustees' voice
44 vote. Motion carried by four aye votes to zero nay votes.
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1 Next Meeting:

2 Board Work Session: Monday, January 11, 2016- 6:30 p.m.

3 Regular Meeting: Monday, January 11, 2016- 7:00 p.m.

4 Shoshone High School Art Room (#278)

5 61 East Highway 24

6 Shoshone, Idaho 83352

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8 Vice-Chair Race made a motion to adjourn the meeting at 8:26 p.m. Trustee Pine seconded.

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10 Discussion: None

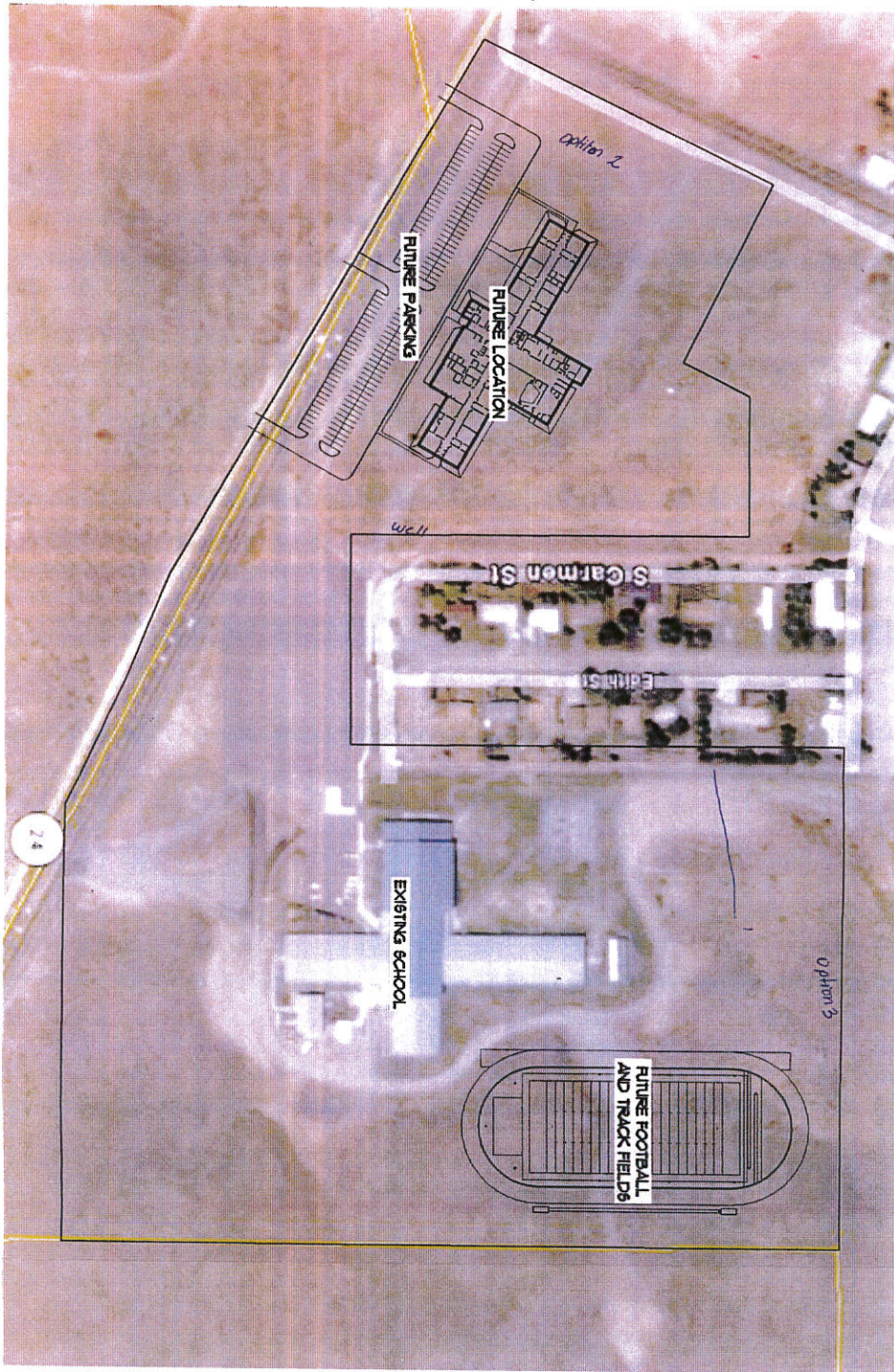
11
12 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for
13 Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

14
15 Heather Wallace

16 District Clerk

17 December 08, 2015

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19
20 This document serves as the official minutes of the December 08th, 2015 Board Meeting. Audio
21 recording of the minutes are kept as a support document.0



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**SHOSHONE SCHOOL DISTRICT
 NEW SCHOOL FACILITY**