

SHOSHONE JOINT SCHOOL DISTRICT NO. 312  
 BOARD OF TRUSTEES' MINUTES  
 Tuesday, March 10, 2015  
6:30 p.m. Board Work Session  
7:00 p.m. Regular Monthly Board Meeting

**Board Work Session: 6:30 p.m.**

Present:

**Board Members:** Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustees: Casey Bryant (arrived at 6:55 p.m.), Carl Horn, and Rian Pine. Quorum of the Board was established at 6:30 p.m.

**Staff:** Carolyn Aoi, Principal Kelly Chapman, Principal Emily Nelsen, Dr. Rob Waite and Clerk Heather Wallace.

**Absent:**

**Guest:**

- I. Communication Plan:** Dr. Waite provided a power point titled Communication Plan: Long Range Planning and Public Relations. Dr. Waite opened his discussion by stating the Communication Plan is a lengthy document but three of the most important points in the Communication Plan is parental involvement, parental involvement to support key learning, and what role a school board can have in parental involvement. Dr. Waite also reminded the Board there are three domains in effective school boards that tie into the subject. They are (1) long range planning and hiring, (2) procedures and policies in place so you have answers, (3) public relations and building support in your community for education and the people involved. The following topics were reviewed with the Board:
- a. Theory: Individual communication is the key component of institutional communication. Patrons can learn processes, roles, how to most effectively navigate the system on this type of communication. Communication can be a positive or destructive force to an institution or community.
  - b. Boards: When corporate boards make comments value is lost or gained. Same thing happens with school boards. What Trustees say carries a sufficient weight within the community.
  - c. Involvement- Involvement to Support Learning: Components that are proven to work:
    - Positive attitudes towards education and learning.
    - Encourage a connection between child and teacher.
    - Take steps to reduce stress in a child's life.
    - "Health" as in routine care, food and attendance.
    - School procedures should support and promote the above components.
  - d. System Thinking: Ultimate goal is to get more parents involved in the community and parental involvement to support learning by modeling effective practice in their own domain. This especially true for school boards to be a model of effective practices.
  - e. Parallels: Dr. Waite notices the following parallels:
    - Attitude

- Building Connections
- Reduce stress for students, parents, boards, administrators and staff.

Trustee Pine commented that when he is contacted by a patron it is mostly to express their concerns and not necessarily “wanting him to do something” about an issue. Dr. Waite agreed by replying that is usually the result when patrons are not aware of policies or procedures.

Dr. Waite added that when a concern is voiced, it’s important to him that a report is made, investigated, documented, filed and if needed be used as a reference at a later date.

Vice-chair Race commented that when administration or staff can state there are policies and procedures in place it is a confidence builder to the community that the school does know what they are doing. Vice-chair Race also added when a person with a complaint is not referred back to the original staff member it could be a missed opportunity to communicate and educate. When a referral is sent back to the staff member it shows support from the administration.

Chair Bozzuto explained when he is contacted by a patron it’s usually to listen to their concerns or complaints which gives him the opportunity to let the person(s) know there are policies and procedures in place.

Principal Nelsen informed the Board of a situation in the previous week where a parent was requesting to address the school board with a problem that involved the elementary and was not necessary a school board issue. She was able to spend a lot of time with this person explaining policy and procedure. They were able resolve the issue and continue to work together. Principal Nelsen spoke of how much time administration and staff will work with patron(s) to keep communication open and relationships working. Dr. Waite was in agreement and reminded the Board they are tied by rules and regulations while the administration has a little more freedom to be able to work with these types of situations.

#### **Regular Monthly Meeting 7:00 p.m.**

##### **I. Call to Order:**

The monthly school board meeting was called to order at 7:00 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

##### Present:

**Board Members:** Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustees: Casey Bryant, Carl Horn and Rian Pine. Quorum of the Board was established.

**Staff:** Carolyn Aoi, Principal Kelly Chapman, Principal Emily Nelsen, Dr. Rob Waite and Clerk Heather Wallace.

##### **Absent:**

##### **Guest:**

The Flag Salute was lead by Chair Bozzuto.

##### **II. Consideration of Public Input:**

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1 Those wishing to address the Board will fill out a Request to Appear before the Board (1520F)  
 2 and submit to the District Clerk before the beginning of the meeting. None were presented.  
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4 **III. Reports:**

5 A. Shoshone Education Association (S.E.A.): Mrs. Carolyn Aoi, President of the S.E.A.,  
 6 reported that she recently attended an informational Idaho Education Association  
 7 (I.E.A.) meeting regarding the proposed career ladder, evaluations, SBAC testing and  
 8 different odds and end. Mrs. Aoi is also getting ready to attend the I.E.A Delegate  
 9 Assembly April 10<sup>th</sup>-11<sup>th</sup>, 2015 in Boise, Idaho.  
 10

11 In addition, Mrs. Aoi, reported that one member of the S.E.A. team traveled to Boise on  
 12 March 10<sup>th</sup> to be part of the audience addressing the Idaho Legislature on the proposed  
 13 career ladder program. Dr. Waite added there was a large group of educators in  
 14 attendance and the session was expanded by about 45 minutes for public comment. The  
 15 employee wasn't personally able to make a comment due to the time frame but Dr. Waite  
 16 affirmed that it is important for our teachers to be involved and let their voice to be heard.  
 17

18 B. Shoshone Teachers: Mrs. Aoi, representing the teachers, reported Storyline is going well  
 19 and the theme of Aquarium is taking shape. Mrs. Aoi encouraged the Board to visit the  
 20 elementary to observe the progress and creativity made by the students and staff.  
 21 The staff has been encouraged by the science aspect of this theme and how the students  
 22 are grasping knowledge and ideas. As Mrs. Aoi stated, "it's amazing to see student  
 23 growth".  
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25  
 26 C. Student Body: Mrs. Chapman reported on the following secondary activities:

- 27 • The Shoshone Wrestling Team represented Shoshone well at the state  
 28 competition by place 2<sup>nd</sup> in one division and state champion in another  
 29 division.
- 30 • FFA did well in the local competition. One student place first in public  
 31 speaking and will advance to the state competition.
- 32 • Cheerleaders finished third in their regional cheer competition.
- 33 • AcaDeca and B.P.A. will be participating in state competitions March  
 34 13<sup>th</sup> and 14<sup>th</sup>.
- 35 • Staff and students are gearing up for ISAT II by SBAC testing. At this  
 36 time interim assessments are being conduct to help prepare the staff and  
 37 students for the testing in April.  
 38

39 In closing, Mrs. Chapman reported her family visited the Aquarium of Boise and met  
 40 with the head biologist, Nathan Hall who is working with Principal Nelson on the  
 41 Storyline theme. Mr. Hall offered the Chapman family a private tour of the aquarium  
 42 including a "behind the scenes" tour. Mr. Hall told the Chapman family the aquarium  
 43 recently had a van donated that they are planning on turning into an education van which  
 44 will be able to transport live exhibits to schools and other places. Mr. Hall is hoping to  
 45 have the van completed by the time he visits Storyline in Shoshone.  
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47 D. Goals and School Improvement: Dr. Waite asked this item be postponed until the  
 48 closing of the meeting as Principal Nelsen prepared a presentation to share with the  
 49 Board of Trustees.  
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**IV. Consent Agenda:**

- A. Approval of Agenda
- B. Approval of the Minutes
  - i. February 10, 2015: Regular Board Meeting Minutes
- C. Weekly Principal/Superintendent Reports
- D. Accept reports as presented

Trustee Bryant made a motion to approve the consent agenda as presented. Trustee Pine seconded.

Discussion: None

Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented and asked for Trustees' voice vote. Motion carried by five aye votes to zero nay votes.

**V. Financials:**

- A. Accounts Payables
- B. District Financial Statement
- C. Secondary Financial Statements
- D. Elementary Financial Statements

Vice-Chair Race made a motion to approve the accounts payables and financial statements as presented. Trustee Horn seconded.

Discussion:

- i. The following accounts/funds were reviewed:

District Financial Statement

- a. Extended Day Budget: Program will end in March. It was noted that the "leadership premium" revenues do not completely fund the program but the general fund makes up the difference. It is possible the year will end with a \$3,000 overage in the extended day line item.
- b. The Board was reminded of the grant reimbursement system.

Elementary Financial Statement

- a. Principal Nelsen reported on the status of the Wells Fargo account. There are still two outstanding debit charges from August 2014. It was decided to fund the account with enough money to cover that expenses and give Wells Fargo until June 2015 to clear the charges. At that time the account will be closed whether or not the charges have been accessed.

Chair Bozzuto asked what will be the school hours after the extended day program ends.

Principal Nelsen replied that school will start at the same time but will end 20 minutes earlier.

Chair Bozzuto also asked when spring break was and is it on schedule with the other schools. Dr. Waite answered spring break is March 23rd-27<sup>th</sup> and is synced with College of Southern Idaho. One reason for scheduling our school year so closely to College of Southern Idaho's is due to the college dual credit schedule. To his knowledge, most surrounding schools have the same break.

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2 Vice-chair Race asked Dr. Waite if we are 75% through the budget year and Dr. Waite clarified  
3 that we are. Vice-chair Race was pleased to note the revenue is more and expenses are less than  
4 the 75% mark.

5  
6 Chair Bozzuto stated it had been moved and seconded to approve the accounts payable and  
7 financial statements as presented and asked for Trustees' voice vote. Motion carried by five aye  
8 votes to zero nay votes.

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10 **VI. Board Business:**

11 A. 2015-2016 School Calendar:

12  
13 Trustee Bryant made a motion to approve the 2015-2016 School Calendar as presented. Trustee  
14 Pine seconded.

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16 Discussion: Dr. Waite introduced the proposed 2015-2016 school calendar and pointed out the  
17 following:

- 18 • This calendar is very similar to the 2014-2015 calendar.
- 19 • Tried to match up the calendar as close as possible with College of  
20 Southern Idaho's calendar due to dual enrollment classes.
- 21 • Student calendar is roughly 120 hours over the required instructional  
22 hours.
- 23 • With more school districts going to a four-day week there is an  
24 opportunity for these schools to work with our District on teacher in-  
25 services and trainings.

26  
27 Dr. Waite discussed in further detail about the dual credit options offered by College of Southern  
28 Idaho and College of Western Idaho. It was noted that a majority of Shoshone High School  
29 students are registered with College of Western Idaho due to the expanse of classes offered for  
30 dual credit, whereas; College of Southern Idaho has a limited variety. An informal discussion  
31 took place on the less expensive cost of dual credit versus regular college credit.

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33 Chair Bozzuto stated it had been moved and seconded to approve the 2015-2016 School Calendar  
34 as presented and asked for Trustees' voice vote. Motion carried by five aye votes to zero nay  
35 votes.

36  
37 B. Election –Permission Given to Clerk to declare a single candidate as Trustee.

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39 Vice-chair Race made a motion to approve Permission Given to Clerk to declare a single  
40 candidate as Trustee immediately following the deadline requirements. Trustee Horn seconded.

41  
42 Discussion: Clerk Wallace explained the Declarations of Candidacy and Petitions are due March  
43 20<sup>th</sup> while write-in candidates Declaration of Candidacy is due April 3<sup>rd</sup>. In the event that there is  
44 only one qualified candidate for the zone it is required that the Board declare that person as  
45 Trustee of that zone on April 4<sup>th</sup> (will take office effective July 1<sup>st</sup>). The next board meeting will  
46 be on April 14<sup>th</sup> which is after the April 4<sup>th</sup> requirement date, otherwise; the Board would have to  
47 call a special board meeting to declare the candidate elected. Permission given to the clerk will  
48 streamline the process.

1 Chair Bozzuto stated it had been moved and seconded to approve the Permission Given to Clerk  
 2 as presented and asked for Trustees' voice vote. Motion carried five aye votes to zero  
 3 nay votes.

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 5 C. Safety Bussing Routes:

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 7 Trustee Pine made a motion to approve the Safety Bussing Routes as presented. Trustee Horn  
 8 seconded.

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 10 Discussion: Chair Bozzuto asked for clarification of the documentation provided to the Board.  
 11 Dr. Waite replied the documentation is referred to as a "measurement tool" to be used to score the  
 12 safety of student routes to and from school. It was further explained safety bussing is considered  
 13 1.5 miles from the school and a route where a student would normally walk to and from school  
 14 but in fact encounters hazards such as highways, waterways, railroad tracks and high volume of  
 15 traffic.

16  
 17 Chair Bozzuto stated it had been moved and seconded to approve the Safety Bussing Routes as  
 18 presented and asked for Trustees' voice vote. Motion carried by five aye votes to zero nay votes.

19  
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 21 D. Superintendent Contract:

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 23 Vice-chair Race moved to approve the Superintendent Contract with extension as presented.  
 24 Trustee Pine seconded.

25  
 26 Discussion: Dr. Waite opened the floor for any questions or comments by the Board of Trustees.  
 27 Vice-chair Race drew the Board's attention to page 3, item F and asked for clarification on the  
 28 date of June 30, 2018. After a short discussion, the board was in agreement to have the date read  
 29 December 2016. In addition, Dr. Waite explained there was an increase in cell phone  
 30 reimbursement from \$50 per month to \$75 per month.

31  
 32 Chair Bozzuto stated it had been moved and seconded to approve the Superintendent's Contract  
 33 as presented with the correction to the date on page 3, item F and asked for Trustees' voice vote.  
 34 Motion carried by five aye votes to zero nay votes.

35  
 36 Dr. Waite will make the correction as necessary and present the document for the Chairman's  
 37 signature.

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 41 **VII. School Board Training/ School Improvement:**

42 A. Updates to Special Education Manual:

43  
 44 Dr. Waite informed the Board of Trustees the State Department of Education has  
 45 recently updated their Idaho Special Education Manual and has requested that school  
 46 boards adopt this manual. Our current special education policy has a provision stating  
 47 that we have adopted the Idaho Special Education Manual and subsequently all updates.

48  
 49 It was duly noted by the Shoshone School Board of Trustees' that they are in agreement  
 50 and are aware of the Idaho Special Education policy updates.

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2  
3 In closing, Dr. Waite informed the Board that Principal Nelsen has been invited to  
4 represent our school and be a presenter at the international Storyline conference in  
5 Glasgow, Scotland later this month. As part of Principal Nelsen's presentation the staff  
6 made a short video explaining how Storyline has changed Shoshone elementary school  
7 and how excited the staff is with the program. The Board previewed the short video at  
8 the end of the Board meeting.  
9

10 Principal Nelsen shared with the Board of Trustees more information about how  
11 Storyline works in the elementary. The morning is spent in the traditional subjects and  
12 then students apply what is learned in the morning to the afternoon Storyline session.  
13 Principal Nelsen stated Common Core is designed to support reading non-fiction, high  
14 level thinking, writing, supporting ones opinion and other similar ideas. The staff feels  
15 like Storyline applies those skills naturally while enjoying learning at the same time.  
16 Storyline is a natural student engagement program and is imbedded in the elementary.  
17 Another item Principal Nelsen shared was that she was asked to do two presentations in  
18 Scotland and one is how Storyline has helped Shoshone Elementary change the culture  
19 of the school for the students and staff. Principal Nelson was proud to report that the  
20 head of the Storyline International has acknowledged Shoshone being on the forefront  
21 internationally with the Storyline program. Principal Nelsen thanked the staff for their  
22 hard work which has resulted in a very successful program. The third item Principal  
23 Nelsen mentioned to the Board was that two years ago she was asked to write a chapter  
24 in a book for Storyline explaining how Storyline and Shoshone Elementary has  
25 transformed our school into a more positive, caring, learning environment for our  
26 students. The book is scheduled to be published in a few months. Principal Nelsen  
27 would like the Board to recognize and be proud of the staff's hard work in creating a  
28 successful program and helping the students' gain tremendous amount of information and  
29 authentic learning.  
30

31 Trustee Horn asked how many schools worldwide are participating in Storyline.  
32 Principal Nelsen didn't know the answer to that but stated that while Shoshone is the  
33 only one in Idaho but there are several schools on the east and west coasts that are  
34 involved in Storyline. Principal Nelsen added 19 countries will be represented at the  
35 conference with 200 attendees.  
36

37 Principal Nelsen closed by saying that recently an elementary from Jerome came to  
38 observe the students present Storyline and interview different members of the staff on  
39 the program. The feedback from the Jerome elementary has very positive and they are  
40 interested in participating in the Storyline program.  
41

#### 42 **VIII. Motion for Adjournment:**

43 Next Meeting:

44 Board Work Session: Tuesday, April 14, 2015; 6:30 p.m.

45 Regular Meeting: Tuesday, April 14, 2015 7:00 p.m.

46 Shoshone High School Art Room (#278)

47 61 East Highway 24

48 Shoshone, Idaho 83352  
49

50 Trustee Pine made a motion to adjourn the meeting at 7:45 p.m. Vice-chair Race seconded.

Shoshone School District 312 Board Meeting: March 10, 2015

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2 Discussion: None

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4 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for  
5 Trustees' voice vote. Motion carried by five aye votes to zero nay votes.

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7 Heather Wallace, District Clerk

8 March 10, 2015

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10 This document serves as the official minutes of the March 10, 2015 Board Meeting. Audio  
11 recording of the minutes are kept as a support document.