

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES
Tuesday: July 12, 2016
6:30 p.m. Board Work Session
7:00 p.m. Annual and Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustees: Rian Pine and Sarah Thomas. Work session began at 6:37 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Larry Messick and Clerk Heather Wallace.

Absent: Trustee Sarah Stowell

Guest: None

I. Facilities Committee Update and Football Field Update: Dr. Waite brought the Board of Trustees up to date regarding facilities and the football field. The following updates were discussed:

- a. One architect has visited the school and is scheduled for another visit in a week or so. Another architect will be in the district on July 14th to evaluate the buildings. Both of these architects are from different firms and are acting independently of each other.
- b. John Larson has been in constant communication with the Lincoln County Commissioners about future planning and Dr. Waite publically thanked him for doing an excellent job. It is noted that the county is in the same planning stages as the school district and it could take up to two years to formulate a plan. Mr. Larson did approach the county regarding purchasing the football field outright without a land swap agreement. At the moment the county is not interested in releasing the property as a sale.
- c. The county is concerned about the expense of demolishing the building known as High Desert High School (old gym) and the expense could be cost prohibited. If a land swap does take place the county would like to negotiate on the demolishing expense.
- d. Discussion took place on options the district has for establishing a football field and a building for High Desert High School; including current property owned by the district and other sites to purchase.

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order at 7:00 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone, Idaho.

1 Present:

2 **Board Members:** Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Rian Pine and
3 Sarah Thomas. Quorum of the Board was established as prescribed in Idaho Code: 33-510.

4 **Staff:** Dr. Rob Waite, Larry Messick and Clerk Heather Wallace.

5 **Absent:** Trustee Sarah Stowell

6 **Guest:** Chris Taber

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9 Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

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11 **II. Consideration of Public Input:**

12 Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F)
13 and submit to the District Clerk before the beginning of the meeting. Chris Taber presented form
14 1520F requesting to appear before the Board to talk about his employment with the school
15 district. Mr. Taber asked the Board his status as a basketball coach and would like clarification if
16 he is no longer hired as a coach. Mr. Taber stated he received little communication on the issue.
17 Chair Bozzuto thanked Mr. Taber for his years of dedication to the district and the Board has
18 heard his concern. Chair Bozzuto stated at this time it is recommended that Mr. Taber hold
19 further discussions with Mr. Messick, Mr. Chapman and Dr. Waite.

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21 Dr. Waite asked Mr. Taber to follow the Chain of Command. Which in this case the following
22 steps would be as follows: athletic directors, principal, Dr. Waite, and finally the Board of
23 Trustees if a resolution is not reached.

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25 In closing Mr. Messick and Mr. Taber were excused from the meeting.

26
27 **III. Annual Meeting:**

28 A. Board Nominations:

- 29 1. Chair of the Board
30 2. Vice-Chair of the Board

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32 Trustee Race nominated Trustee Bozzuto as Chair of the Board. Trustee Thomas seconded the
33 nomination. Trustee Bozzuto accepted the nomination.

34
35 Trustee Bozzuto nominated Trustee Race as Vice-chair of the Board. Trustee Pine seconded the
36 nomination. Trustee Race accepted her nomination.

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38 Trustee Pine made the motion to accept the nominations of Chair and Vice-chair as presented.
39 Trustee Thomas seconded.

40
41 Discussion: None

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43 Motion had been moved and seconded to accept the nominations of Chair and Vice-chair as
44 presented and asked for Trustees' voice vote. Motion carried by a four aye to zero nay votes.

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46 **At this time: Trustee Bozzuto and Trustee Race took office of Chair and Vice-Chair for the**
47 **remainder of the meeting; continuingly until July 2017.**

48 B. Designate:

- 49 1. Superintendent as CEO of the District- Dr. Rob Waite
50 2. Treasurer- Shannon Harris

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3. Clerk- Heather Wallace
 4. Board Meeting Schedule-
 5. Official Posting Places- School Building, Post Office, Lincoln County Courthouse.
 6. Official Publication- Times News
 7. Re-appointment of all standing committees
 8. Legal Representatives- Anderson, Julian & Hull, LLP
 9. Official Bank- Wells Fargo
 10. Auditor- Mr. Mike Burr
 11. Insurance Agent: Hub International, Insurance Company: EMC
 12. District Handbooks
 13. Special Education Manual

Vice-chair Race made a motion to accept item B, subjects one through thirteen as presented. Trustee Pine seconded.

Discussion: Dr. Waite reviewed the committees the Trustees participated on:

- i. Chair Bozzuto- Risk Management, Negotiations, Attendance Appeals, and Handbook Committee.
- ii. Vice-Chair Race- Negotiations, Budget Committee, and Shoshone Education Foundation.
- iii. Trustee Pine- Policy, Evaluations, and Negotiations- Alternate (back-up)
- iv. Trustee Stowell- Budget Committee
- v. Trustee Thomas- Evaluation Committee
- vi. As Needed- Senior Project.

Further discussion took place on:

- i. Dr. Waite reported there have not been many changes to the handbooks with the exception of the issue of potty training. The staff handbook was updated with the steps for the employee to follow in a case of a workers comp claim. The Special Education Manual was reviewed and checked to compliant with the State of Idaho Special Ed Manual.
- ii. Health insurance premiums went down approximately \$65,000.
- iii. The property insurance premium decreased from last year. The district's liability insurance cap is at three million.
- iv. The board will continue to hold regular board meetings on the second Tuesday of each month with a 6:30 p.m. work session and a 7:00 p.m. regular meeting.
- v. Review of Edmodo as the communication tool vs. Google Classroom. Superintendent Waite will research and get back with the Board of Trustees.

Chair Bozzuto stated it had been moved and seconded to approve items b, subjects' one through thirteen as discussed and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

IV. Reports:

- A. Shoshone Education Association (S.E.A.): No report for the month of July.
- B. Shoshone Teachers: No report for the month of July.
- C. Student Body: No report for the month of July.
- D. Goals and School Improvement: No report for the month of July.

1 **V. Consent Agenda:**

2 A. Approval of Agenda

3 B. Approval of the Minutes

4 1. June 14, 2016: Budget Hearing and Regular Board Meeting Minutes

5 C. New Hires: Certified: (conditional) *Robin Nagy- Restorative Classroom*

6 *Lynette Longchamps- Elementary Teacher*

7 (conditional) *Jarica Martarano- Elementary Teacher*

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9 D. Weekly Principal/Superintendent Reports

10 E. Accept reports as presented

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12 Vice-chair Race made a motion to approve the consent agenda as presented. Trustee Thomas
13 seconded.

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15 Discussion:

- 16 1. New Hires: Dr. Waite reported that the two conditional hiring's due individuals
17 receiving their Idaho teaching certificates before the district deadline. Individuals may
18 be placed on a one year contract.
19 2. The district is still advertising an opening for an ESL teacher and director.
20 3. Mrs. Koonce has moved to third grade.
21 4. The administration is considering hiring a mentor to help with the two kindergarten
22 teachers. These teachers are newly graduates with limited experience.

23
24 Principal Nelsen reported that a Storyline in-service was held in June. All elementary teachers,
25 including new, and teachers from Richfield Elementary attended. The fall Storyline theme has
26 been chosen and will be funded by the Smeed Grant. Prinicpal Nelsen also reported that the
27 Leader in Me training will be held in August.

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29 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as
30 presented and asked for Trustees' voice vote. Motion carried by four aye votes to zero
31 nay votes.

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33 **VI. Financials:**

34 A. Accounts Payables

35 B. District Financial Statement

36 C. Secondary Financial Statement

37 D. Elementary Financial Report

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39 Trustee Thomas made a motion to accept the accounts payables and financial statements as
40 presented. Trustee Pine seconded.

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42 Discussion: The following accounts/funds were reviewed:

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44 1. District Financial Statement:

45 As reported to Dr. Waite by business manager Shannon Harris.

46 a. June is the end of the fiscal year

47 b. An adjustment was made to an elementary text book expense paid in June
48 2016. Part of the invoice should have been paid in fiscal year 15-16 and part
49 in fiscal year 16-17. Mrs. Harris made correction.

- c. June is the month that unused personal leave is paid to employees (if requested).
- d. Vice-chair Race inquired about the grant reimbursement balances and deadlines. Principal Nelson replied that the federal grants have an ending year of October 31st.

Chair Bozzuto stated it had been moved and seconded to approve the accounts payables and financial statements as presented and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

VII. School Board Training- Key Works of School Boards- Goals and Improvement:

A. Public Meeting: Public Comment Procedures: Dr. Waite reviewed the District Communication Plan. Discussion took place on:

- a. A good communication plan will move people in the right direction in getting a correct resolution.
- b. A board meeting is an appropriate place to express a concern or frustration. It is permitted for the Board to listen but not to enter into a debate or decision.

Vice-chair Race thanked Superintendent Waite for providing the communication plan and following it up with policy regarding public comment. Vice-chair Race added that it gives direction for the Board and helps to keep the emotional aspect at bay.

VIII. Motion for Adjournment:

- A. Next Meeting:
 - Board Work Session: Tuesday, August 9th, 2016 6:30 p.m.
 - Regular Meeting: Tuesday, August 9th, 2016 7:00 p.m.
 - Shoshone High School Art Room (#278)
 - 61 East Highway 24
 - Shoshone, Idaho 83352

Trustee Pine made a motion to adjourn the meeting at 7:48 p.m. Trustee Thomas seconded.

Discussion: None

Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

Heather Wallace
District Clerk
July 12, 2016

This document serves as the official minutes of the July 12, 2016 Board Meeting. An audio recording of the minutes is kept as a support document.