

SHOSHONE JOINT SCHOOL DISTRICT NO. 312  
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday: September 13, 2016

6:30 p.m. Board Work Session

7:00 p.m. Regular Board Meeting

**Board Work Session: 6:30 p.m.**

Present:

**Board Members:** Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Rian Pine, Sarah Stowell (arrived at 6:50 p.m.) and Sarah Thomas. Work session began 6:40 p.m. as a quorum was established.

**Staff:** Dr. Rob Waite, Liz Torkelson and Clerk Heather Wallace.

**Absent:** None

**Guest:** None

**I. Committee Work Public Meetings and Other Informational Items:** For the Board work session Dr Waite scheduled a review of several different topics with the Board of Trustees. The following items were discussed with the aid of a powerpoint titled "Best Practices":

- a. A superintendent is an advisor to the Board; including helping the Board to understand "Best Practices"
- b. High-impact boards can make a significant difference in their districts' affairs.
- c. Public meetings vs. a meeting of the public. School board meetings are public meetings where audiences observe board business and are not part of the board discussion or meeting unless invited by the Board of Trustees.
- d. Nuts and Bolts discussion included the procedures for public comment, requests to be put on the board agenda, and business action/discussion items.
- e. The steps of a communication plan.
- f. School board responsibilities include:
  1. Hiring and working with the superintendent,
  2. Approval of the budget; being involved in the building of the budget,
  3. Approval of levies and bonds,
  4. Recognize systems and procedures; and,
  5. Oversight: budget questions, asking about and know procedures, confidence in the vital function of management, and share the same vision for the future as the administration team.

Dr. Waite then led the discussion into establishing the Long Range Facilities Committee for long range planning. The Board reviewed and discussed the importance of have a diverse group on the committee, representation from other governmental agencies, etc. Dr. Waite asked the Board to consider two patrons to nominate to be on the committee. The Board will submit their suggestions to Dr. Waite within two weeks. The question was asked about the time commitment and involvement. Dr. Waite explained the time commitment will be determined after the first meeting and what goals the committee sets.

1 The work session ended at 7:35 p.m.  
2  
3

4 **Regular Monthly Meeting 7:00 p.m.**  
5

6 **I. Call to Order:**

7 The monthly school board meeting was called to order at 7:38 p.m. by Chair Bozzuto. Meeting  
8 was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone,  
9 Idaho.

10 Present:

11 **Board Members:** Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustees: Rian Pine, Sarah  
12 Stowell and Sarah Thomas. Quorum of the Board was established as prescribed in Idaho Code:  
13 33-510.

14 **Staff:** Dr. Rob Waite, Liz Torkelson and Clerk Heather Wallace.

15 **Absent:** None

16 **Guest:** None  
17

18 Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.  
19

20 **II. Consideration of Public Input:**

21 Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F)  
22 and submit to the District Clerk before the beginning of the meeting. None were presented  
23

24 **III. Reports:**

25 A. Shoshone Education Association (S.E.A.): Mrs. Liz Torkelson represented the S.E.A. and  
26 reported the S.E.A membership met to ratify the 2016-2017 contract agreement.

27 B. Shoshone Teachers: No report for the month of September.

28 C. Student Body: Principal Chapman reported on the following:

29 1. Eight FFA students are planning to attend the FFA National Conference in October.

30 2. Football, volleyball, and soccer teams are "off and running".

31 3. The start of the school year is going well.

32 4. Spirit wear is being sold by the cheerleaders.

33 5. Principal Chapman will start inviting student council members and other organizations  
34 to report at the board meetings.

35 D. Goals and School Improvement: Per Dr. Waite's request this item was combined with item:

36 VI. School Board Training-School Improvement.  
37

38 **IV. Consent Agenda:**

39 A. Approval of Agenda

40 B. Approval of the Minutes

41 August 09, 2016 Regular Board Meeting Minutes

42 C. New Hires: Certified: Amanda Crist- ESL

43 Classified: Wendy Peterson: Para Professional

44 Jillea Young: Para Professional

45 D. Weekly Principal/Superintendent Reports

46 E. Accept reports as presented  
47

48 Trustee Pine made a motion to approve the consent agenda as presented. Trustee Stowell  
49 seconded.  
50

1 Discussion:

2 1. New Hires:

- 3 a. Ms. Crist has been working for Blaine County School District as a para pro  
4 and will now be the ESL teacher/director.  
5 b. Wendy Peterson is a Title One para professional in the elementary.  
6 c. Jillea Young is a para professional in the elementary and works in all areas.  
7

8 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as  
9 presented and asked for Trustees' voice vote. Motion carried by five aye votes to zero  
10 nay votes.

11  
12 **IV. Financials:**

- 13 A. Accounts Payables  
14 B. District Financial Statement  
15 C. Secondary Financial Statement  
16 D. Elementary Financial Statement  
17

18 Vice-chair Race made a motion to accept the accounts payables and financial statements as  
19 presented. Trustee Thomas seconded.  
20

21 Discussion:

- 22 1. Dr. Waite reported for the business manager on the following:  
23 i. The audit is not yet finalized but will be presented at the October board  
24 meeting.  
25 2. Clarification was made on the expense \$2054.83 of to the Caddy Shack Restaurant and  
26 Bar. This is the restaurant at the Jerome Golf Course. The fee is for the three days room  
27 rental fee and meals for the Leader in Me Training.  
28

29 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables as  
30 presented and asked for Trustees' voice vote. Motion carried by five aye votes to zero nay votes.  
31

32 **VI. School Board Training- School Improvement:**

33 A. Review of Data: Dr. Waite presented student testing data for the 2015-2016 school year. The  
34 information will also be included in the *Strategic/Continuous Improvement plan* as measureable  
35 goals and will be posted on the district's web page. Discussion included:

- 36 1. An example of what is considered a student's success to the district and to the state.  
37 2. Dr. Waite reviewed all ten goals with the 2015-2016 results with Board of Trustees.  
38 3. Clarification was made that the student data results are for grades fourth through tenth.  
39 4. The goals follow in line with the rest of the strategic plan and teacher evaluations.  
40

41 B. Superintendent Contract: Dr. Waite informed the Board that it was time to open discussion  
42 regarding the superintendent contract and asked the Board on how they would like to proceed.  
43 The Board was in agreement that Dr. Waite draft a contract for three years that will be discussed  
44 and reviewed during the October meeting.  
45  
46  
47  
48  
49  
50

1 **VII. Strategic Plan/Continuous Improvement Plan**

2 A. Review and Accept for 2016-2017

3  
4 Vice-chair Race made a motion to approve the *Strategic Plan/Continuous Improvement Plan* for  
5 the 2016-2017 school year as presented. Trustee Thomas seconded.

6  
7 Discussion: Dr. Waite stated this item was discussed along with the Review of Data portion of  
8 the board meeting.

9  
10 Chair Bozzuto stated it had been moved and seconded to approve the Strategic  
11 Plan/Continuous Improvement Plan as presented and asked for Trustees' voice vote.  
12 Motion carried by five aye votes to zero nay votes

13  
14 **VIII. Motion for Adjournment:**

15 A. Next Meeting:

16 Board Work Session: Tuesday, October 11, 2016 6:30 p.m.

17 Regular Meeting: Tuesday, October 11, 2016 7:00 p.m.

18 Shoshone High School Art Room (#278)

19 61 East Highway 24

20 Shoshone, Idaho 83352

21  
22 Trustee Stowell made a motion to adjourn the meeting at 8:19 p.m. Trustee Thomas seconded.

23  
24 Discussion: None

25  
26 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for  
27 Trustees' voice vote. Motion carried by five aye votes to zero nay votes.

28 *Heather Wallace*

29 Heather Wallace

30 District Clerk

31 September 13, 2016

32  
33  
34 This document serves as the official minutes of the September 13, 2016 Board Meeting. An  
35 audio recording of the minutes is kept as a support document.