

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday: January 09, 2018

6:30 p.m. Board Work Session

7:00 p.m. Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto. Trustees Rachele Livingston and Sarah Thomas. Work session began 6:40 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Principals' Kelly Chapman and Emily Nelsen. Clerk Heather Wallace.

Absent: Vice-Chair Lorie Race; prior commitment. Excused by the Board of Trustees
Trustee Sarah Stowell due to prior commitment. Excused by the Board of Trustees.

Guest: None

I. Annual State of the District Discussion: Dr. Waite presented a power point titled Annual State of District Discussion, and stated this is the time to begin the annual discussion of the evaluation of the Board and Superintendent. As Dr. Waite presented his powerpoint he asked the board and principals to participate in the discussion. A review of the topics are as follows:

a. Most important School Board Job: is to hire a superintendent for the District.

The school board and superintendent become partners; with the superintendent acting as the CEO of the district and the board providing oversight.

b. The four important relationships of the District are:

1. Board and Superintendent
2. Board and Staff
3. Board and Board
4. Board and Community

c. Leadership: *Visionary, executive leadership designed to move the organization forward by shaping the overall agency climate and empowering others.* Dr. Waite opened the floor for discussion and asked the Board for their opinion on how well the District is doing. Chair Bozzuto stated that in his opinion the leadership is going well; the Board has not heard of issues or concerns in this area. Principal Nelsen added that it's her belief this is the best year in the elementary school as far as leadership and staff. New teachers have blended well with the administration and staff.

d. Organizational Management: *"Establishes internal structure of the organization with a focus on division, coordination, and quality management of tasks and flow of information within the organization"*. Dr. Waite opened the floor for discussion. The Board's consensus is the communication tool EdModo is very effective for Board and school communication. Dr. Waite was in agreement. In addition, Dr. Waite congratulated the Board for following district policies on communications.

1 e. Human Resources Leadership and Labor Relations: “Provides overall leadership in
2 developing labor contracts, staff evaluation, and supervisory systems to improve
3 performance. Follows legal requirements for selection, development, retention and
4 dismissal while following collective bargaining agreements and laws. The floor was
5 opened for comments. Trustee Thomas remarked the description is well written and
6 believes the District is following it. Dr. Waite replied it is his belief the staff,
7 administration, and Board are communicating and working together which leads to
8 parties being happy with the outcomes. Dr. Waite states this is a strength of the District.
9 Chair Bozzuto added that Dr. Waite brought the change to the District and for the better.

10 f. Policy and Governance: “Working with the board and staff, formulating district
11 policy and procedures, interpreting public school governance.” The floor was opened for
12 discussion. Dr. Waite stated it is his belief the teachers appreciate being informed and
13 included in discussions. It was also noted that employees recognize their job positions
14 and responsibilities; at the same they also recognize and respect other positions within the
15 district.

16 g. Execution of Goals: “The Superintendent works with others to set and work
17 towards goals for the organization.” The floor was opened for discussion. Dr. Waite
18 states this works alongside with the Nine Characteristics of Highly Successful Schools
19 and student achievement goals. Dr. Waite appreciates staff and committees work and
20 input to help develop the student achievement goals and plans. Dr. Waite also informed
21 the Board that during the District review of the Student Achievement Goals in Strategic
22 Plan the District received a score of 45 out of 60.

23 h. Nine Characteristics

24 i. Highlights: Dr. Waite closed the session by reviewing:

- 25 • Facilities initiative,
- 26 • Hiring and staffing needs; including implementation of the state career
27 ladder and associated issues,
- 28 • Meeting the needs of the students given a high percentage of student
29 turnover in any given year.

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31 A review of this session will be presented at the February board meeting for Board approval.
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33 **Regular Monthly Meeting 7:00 p.m.**
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35 **I. Call to Order:**

36 The monthly school board meeting was called to order 7:04 p.m. by Chair Bozzuto. Meeting was
37 held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone,
38 Idaho.

39 Present:

40 **Board Members:** Chair Anthony Bozzuto. Trustees: Rachelle Livingston and Sarah Thomas.
41 Quorum of the Board was established as prescribed in Idaho Code: 33-510.

42 **Staff:** Dr. Rob Waite, Principals’ Kelly Chapman and Emily Nelsen. Clerk Heather Wallace.

43 **Absent:** Vice-Chair Lorie Race; prior commitment. Excused by the Board of Trustees

44 Trustee Sarah Stowell due to prior commitment. Excused by the Board of Trustees.
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46 **Guest:** None
47

48 Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.
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1 **II. Consideration of Public Input:**

2 Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F)
3 and submit to the District Clerk before the beginning of the meeting. None were presented

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5 **III. Reports:**

6 A. Shoshone Education Association (S.E.A.): No report for the month of January.

7 B. Shoshone Teachers: No report for the month of January.

8 C. Student Body: Dr. Waite informed the Board that the District is potentially being sued by a
9 former student's parent regarding an issue from the spring of 2017. Dr. Waite has been in contact
10 with the district's liability insurance legal department. The insurance company will assign a local
11 attorney to represent the district in this case. Dr. Waite also informed the Board of Trustees that a
12 news forum called "Buzz Feed.com" has contacted him for a response regarding the lawsuit. Dr.
13 Waite is waiting on direction from legal counsel on how to respond. Dr. Waite added that he is
14 confident in how the school/District investigated the incident and followed school policy.

15 D. Goals and School Improvement: No discussion for the month of January.

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17 **IV. Consent Agenda:**

18 A. Approval of Agenda

19 B. Approval of the Minutes

20 i. December 12, 2017 Regular Board Meeting Minutes

21 C. New Hire: *Assistant Boys Basketball Coach* Devon Bollar

22 D. Principal/Superintendent Reports

23 E. Accept reports as presented

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25 Trustee Thomas made a motion to approve the consent agenda as presented. Trustee Livingston
26 seconded.

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28 Discussion:

- 29 1. New Hire: Dr. Waite reported that Mr. Bollar has been volunteering with the boys'
30 basketball teams; helping during the practices. The coaches have been impressed with
31 Mr. Bollar's dedication to the teams; therefore, they approached the administration for a
32 stipend contract for Mr. Bollar.

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34 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as
35 presented and asked for Trustees' voice vote. Motion carried by three aye votes to zero nay
36 votes.

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38 **IV. Financials:**

39 A. Accounts Payables

40 B. District Financial Statement

41 C. Secondary Financial Statement

42 D. Elementary Financial Statement

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44 Trustee Thomas made a motion to accept the accounts payables and financial statements as
45 presented. Trustee Livingston seconded.

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47 Discussion:

- 48 1. Dr. Waite reviewed notes prepared by the business manager:
49 • Salaries and Benefits are on track with the budget. There have been a

- few changes with staff increasing hours and/or positions due to new students enrolled. Mrs. Harris will be making a few adjusting entries to account for those changes.
- The SIG Grant has a balance of zero as of December 30, 2017.
- Fund 261 is called the Title IV-A Student Support and Academic Enrichment. Funds for this account are budgeted for part of the school social worker's contract. With the approval of the GRA/Consolidated Plan, funds will be transferred to the General Fund Alternative accounts to pay a portion of the social worker salary and benefits.

2. Elementary Statement: Principal Nelsen informed the Board the elementary received a \$5,000 grant for Storyline. Liberian Jackie Owens wrote the grant which is very much appreciated.

Chair Bozzuto stated it had been moved and seconded to approve the accounts payables and financial statements as presented and asked for Trustees' voice vote. Motion carried by three aye votes to zero nay votes.

V. School Board Training- School Improvement:

A. Educational Issues for 2018: Dr. Waite presented a power point titled: Top Educational Issues: 2018 How do these impact us locally? Dr. Waite discussed a national survey which was given by 74 Newsletter (an educational focus website). The following were listed as the top education issues for 2018:

- Union Membership/dues/fees;
- Local vs. State vs National Control;
- Graduation Rate/ Value of Diploma;
- Moving Towards Work Related Education? Which is a question nationally.
- Special Education and a "New Standard";
- School Discipline;
- Social Emotional Learning; and,
- Pension Funding.

VI. Motion for Adjournment:

A. Next Meeting:
Board Work Session: Tuesday, February 13, 2018 6:30 p.m.
Regular Meeting: Tuesday, February 13, 2018 7:00 p.m.
Shoshone High School Art Room (#278)
61 East Highway 24
Shoshone, Idaho 83352

Trustee Thomas made a motion to adjourn the meeting at 7:47 p.m. Trustee Livingston seconded.

Discussion: None

Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for Trustees' voice vote. Motion carried by three aye votes to zero nay votes.

Heather Wallace

District Clerk

January 09, 2018

Shoshone Joint School District NO. 312 Regular Board Meeting: January 09, 2018

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This document serves as the official minutes of the January 09, 2017 Board Meeting. An audio recording of the minutes is kept as a support document.