

SHOSHONE JOINT SCHOOL DISTRICT NO. 312  
BOARD OF TRUSTEES' MEETING MINUTES  
Tuesday, February 13, 2024  
6:30 p.m. Board Work Session  
7:00 p.m. Regular Monthly Board Meeting

1  
2  
3  
4  
5  
6  
7  
8

9 **Board Work Session: 6:30 p.m.**

10

11 Present:

12 **Board Members:** Vice- Chair Oscar Rodriguez. Trustees Margarita Juarez and Lorie Race. The  
13 board work session began at 6:33 p.m. It was noted a quorum was present for the work session.

14 **Staff:** Dr. Rob Waite, Principals Kelly Chapman and Kelly Wilkins, Shoshone Education  
15 Association (SEA) Representative Denice Christiansen, and Clerk Heather Wallace.

16 **Absent:** Chair Anthony Bozzuto and Trustee Jose Regalado. Excused by the Board.

17 **Guest:** None

18

19 **I. Strategic Plan, Continued:** Dr. Waite explained the worksession is an ongoing discussion  
20 regarding the district's *Strategic Plan*. Dr. Waite opened the discussion by asking the Board and  
21 those in attendance to participate in a *Future Authoring Process*. This type of exercise helps to  
22 imagine future goals to reach within five to ten years by two different processes: The Ideal Future  
23 (imagining the ideal future of who and what to be and the steps to achieve the goals), and the  
24 Specific Goal Identification (setting specific goals to define the overall future plan). Dr. Waite  
25 explained both processes are reflected in the district's strategic plan and work together by listing  
26 goals and how to achieve goals.

27

28 Dr. Waite led the members of the Board and others to review a handout: *Strategic Plan*, area of  
29 *Explanation of Values* (A copy of the handout is filed with the official Board Minutes) then asked  
30 each person to choose one value statement that holds a higher priority to them, and one that is of  
31 lower importance.

32 The following is a report of the results:

33 Values- of High Importance

- 34 ● We value highly committed educators who show a passion for the profession and a  
35 commitment to helping students (5 votes).
- 36 ● We value sharing, mentoring, training and leading for staff, students, and the community  
37 (2 votes).
- 38 ● We value spending resources in an efficient manner and being good stewards of the  
39 public money (1 vote).
- 40 ● We value and encourage being proactive in the effort to amend or establish procedures  
41 and programs to improve schools and student learning (1 vote).

42

43 Values- of Lower Importance

- 44 ● We value the resources available to the district (2 votes).
- 45 ● We value the use of technology as a tool to increase instructional effectiveness (2 votes).
- 46 ● We value assessment that helps us determine if students are learning (2 votes).

47

48 Dr. Waite closed the work session by briefly reviewing other components in the *Strategic Plan*  
49 and stated discussions will continue in upcoming board meetings with a more detailed review of  
50 the plan.

1 **Regular Monthly Meeting 7:00 p.m.**

2

3 **I. Call to Order:**

4 The monthly school board meeting was called to order at 7:02 p.m. by Vice-Chair Oscar  
5 Rodriguez. It is noted that Vice-Chair Rodriguez is acting Chair due to the absence of Chair  
6 Bozzuto. Meeting was held in the Shoshone School Art Room (#309) located at 61 East Highway  
7 24, Shoshone, Idaho.

8

9 **Present:**

10 **Board Members:** Vice-Chair Oscar Rodriguez and Trustees Margarita Juarez, Lorie Race. It  
11 was noted a quorum was present.

12 **Staff:** Dr. Rob Waite, Principals Kelly Chapman and Kelly Wilkins, Shoshone Education  
13 Association (S.E.A.) Representative Denice Christiansen, and Clerk Heather Wallace.

14 **Absent:** Chair Anthony Bozzuto and Trustee Jose Regalado. Excused by the Board.

15 **Guest:** None

16

17 **II. Pledge of Allegiance:** Vice-Chair Rodriguez led the Board and staff in the *Pledge of*  
18 *Allegiance.*

19

20 **III. Consideration of Public Input:**

21 A. Request to Appear before the Board (4105F): The clerk received no request to appear before  
22 the Board.

23

24 **IV. Oath of Office:**

25 A. Oath of Office to re-elected: Anthony Bozzuto New Four Year Term  
26 Clerk Wallace requested the item be tabled until a future date whereas Chair Bozzuto is in  
27 attendance.

28

29 **V. Reports:**

30 A. S.E.A.: No report for the month of February

31 B. Shoshone Teachers: Mrs Christiansen reported the following:

- 32 ● Fourth grade will be dissecting cow hearts on Valentine's Day.
- 33 ● Fifth and Sixth grade students met with High Desert College Collaboration to  
34 learn about careers, write a paper for a chance to receive a scholarship.

35 C. Student Body: No report for the month of February.

36 D. Goals and School Improvement: Dr. Waite combined this report with item IX, School  
37 Board Training- School Improvement.

38

39 **ACTION ITEMS**

40

41 **V. Consent Agenda:**

42 A. Approval of Agenda

43 B. Approval of the Minutes:

44 1. January 16, 2024 Annual / Regular Board Meeting Minutes

45 C Weekly Principal/Superintendent Reports

46 D. Accept as Presented

47

48 Trustee Race made a motion to accept the consent agenda as presented. Trustee Juarez seconded.

49 Vice-Chair Rodriguez asked for discussions on the consent agenda.

50

51

1 The following reports were made:

2 Principal Chapman made the following report:

- 3 ● Principal Chapman elaborated on the students participating in a program called *Essays*  
4 *for Scholarships through High Desert College Collaboration*. Students are able to  
5 explore career opportunities, write an essay, and possibly win a scholarship deposited in a  
6 savings account for future use. Last year, 25 students participated and some received a  
7 \$125 Scholarship. Further discussion took place on the finer details of the program.
- 8 ● The current Read A Thon program is at \$4100 in donations in which \$3075 is profit, and  
9 over 51,304 minutes read.
- 10 ● Accreditation Review: Shoshone High School recently had their accreditation review and  
11 received higher than average scores. The accreditation takes place every six years. The  
12 High Desert High School will go through the accreditation process in April.
- 13 ● The Sheriff's department conducted a random drug search with a trained drug dog.  
14 Principal Chapman reported that nothing was found.

15

16 Principal Wilkins reported on the following:

- 17 ● Sheriff Deputy Newell has been in the school building and connecting with students.  
18 This is making a positive impact within the elementary and is appreciated by Principal  
19 Wilkins.
- 20 ● WIDA Assessments are taking place and going well.
- 21 ● The elementary school will have a Cultivating Young Readers site visit. The state's team  
22 will come and assess how the program is going and provide feedback.
- 23 ● Planning for the fifth grade camping trip is in progress. The plans include a date in May,  
24 possibly at Lake Walcott at the Minidoka Dam near Rupert.

25

26 Vice-Chair Rodriguez called for further discussions, receiving none as for all those in favor say  
27 aye. Motion carried unanimously.

28

29 **VII. Financials:**

30 A. Accounts Payable

31 B. Financial Statements:	District	January 2024
	Secondary	January 2024
	Elementary	January 2024

34

35 Trustee Race made a motion to approve the Accounts Payables and Financial Statements as  
36 presented. Trustee Juarez seconded.

37

38 Discussion:

39 Dr. Waite gave the following report from the District's Business Manager.

- 40 ● Fund 245- Technology is showing a negative cash balance of \$104,000. Reap funds of  
41 \$43,933 have been moved into technology and the District will receive technology  
42 funding in the February 15th payment.
- 43 ● The Reader Board fund has a balance of \$12,292.50, plus funds from the general fund.  
44 The reader board has been ordered and could take up to twelve weeks to be delivered.  
45 The next step will be to apply for a permit which will take one to two weeks. The target  
46 date for the reader board to be operational is the first part of May. The new reader board  
47 will be installed at the "old gym" and replace the current board. The total cost of the  
48 reader board will be \$28,670, with the general fund making up the balance.
- 49 ● February 15th the State Department of Education will make a contribution payment. This  
50 report will show the allowable support units to compare to the budgeted number of  
51 support units.

1     • The budget process for 2024-2025 has begun.

2

3 Vice-Chair Rodriguez asked if there were further discussions, receiving none as for all those in  
4 favor say aye. Motion carried unanimously.

5

6 **VIII. Board Business:**

7     A. Resolution Calling A Supplemental Levy to be held for the purpose of submitting to the  
8         qualified electors of Joint School District No. 312, Lincoln and Jerome Counties, State of  
9         Idaho, a proposition relating to a two-year Supplemental Levy in the amount of \$300,00  
10        per year.

11

12 Trustee Race made a motion to approve the motion to adopt the foregoing Supplemental Levy  
13 Resolution as presented. Trustee Juarez seconded.

14

15 Discussion:

16 Dr. Waite explained the new laws in regards to the ballot language for the supplemental levy. Dr.  
17 Waite furthermore explained each amount on the ballot that would be allocated.

18

19 Vice-Chair Rodriguez asked if there was more discussion, receiving none, called for a vote of all  
20 those in favor say aye. Motion carried unanimously.

21

22     B. Approval of School Closure January 17, 2024 due to weather

23

24 Trustee Race made a motion to approve the Emergency School Closure on January 17<sup>th</sup> as  
25 presented. Trustee Juarez seconded.

26

27 Discussion: None was received

28

29 Vice-Chair Rodriguez stated with no more discussion called for a vote of all those in favor say  
30 aye. Motion carried unanimously.

31

32     C. School Calendar: 2024-2025

33 Trustee Race made a motion to approve the 2024-2025 School Calendar as presented. Trustee  
34 Juarez seconded the motion.

35

36 Discussion: Dr. Waite reported the school calendar for the next school year is very similar to the  
37 current calendar. It was explained that the district has a calendar committee which is open for  
38 anyone to be part of. Principal Wilkins added the process went very smoothly.

39

40 Vice-Chair Rodriguez asked if there was further discussion, receiving none called for a vote of all  
41 those in favor say aye. Motion carried unanimously.

42

43 **IX. School Board Training- School Improvement**

44     A. Key Works of School Boards-Budget Kick Off

45

46 Dr. Waite briefly reviewed the process for beginning the budget.

47     • Begins with “zero based” budgeting

48     • Starts with expenses, including known costs, and “wish list and or projects”

49     • After legislative approval of the education budget, the districts are given the budget  
50         formulas for revenue.

- 1 • Revenue and expenses are compared and balanced. Further discussions take place to
- 2 prioritize and if need be what is eliminated from the budget in order to balance.
- 3 • The proposed budget is presented to the Budget Committee for their approval and
- 4 submission to the Board of Trustees.

5  
6 Dr. Waite further explained that the district shares several services with other school districts  
7 including, speech / language therapist, psychological therapist, the business manager with Syringa  
8 Charter School, and the clerk with Richfield School District as their business manager. This  
9 creates a win- win situation for all that is involved and demonstrates one of the Strategic Plan's  
10 Value points.

11  
12 In closing, Dr. Waite stated the department heads are meeting and planning for next year. If the  
13 Board has any recommendations, Dr. Waite invited the board to share with the department heads.

14  
15 **X. Motion for Adjournment:**

- 16 A. Next Meeting:
- 17 Tuesday: March 12, 2024
- 18 Board Work Session: 6:30 p.m.
- 19 Regular Board Meeting: 7:00 p.m.
- 20 Shoshone High School Art Room (#278)
- 21 61 East Highway 24
- 22 Shoshone, Idaho 83352

23  
24 Vice-Chair Rodriguez entertained a motion for adjournment.

25  
26 Trustee Race made a motion to adjourn the meeting at 7:27 p.m. with Trustee Juaraz seconding.

27  
28 Discussion: None

29  
30 Vice-chair Rodriguez stated all those in favor say aye. Motion carried unanimously and the  
31 meeting was declared as officially closed.

32  
33 *Heather Wallace*

34 Heather Wallace  
35 District Clerk  
36 February 13, 2024

37  
38 This document serves as the official minutes of the February 13, 2024 Regular Board Meeting.  
39 An audio recording is available of this meeting.